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Dsang, Lincoln 1939-1940

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Rec'd
attached to Dray's
Robertson's letter 1/27/39

National Central University.
Chengtu,
January 7th, 1939.

Copy.

INDEXED

Dr. J.B. Grant,
Rockefeller Foundation.

Dear Dr. Grant,

In the family of the universities at the campus here, there is a council by the name of Universities' Joint Council, of which I am a member.

On December 29, 1938, a meeting of the Council was called. In the minutes of that meeting, a resolution was passed that concerns our National Central University quite morally. for your information, I quote the following:-

'Joint Appeal for Chemistry Building:

Mr. Robertson reported that in response to the appeal sent by the West China Union University Cabinet to the Board of Governors and Associated Boards, Dr. Beech had suggested that such an appeal would be more effective if supported by the cooperating universities benefiting from the provision of a second science building. Accordingly, Dean Dye had called a meeting of representatives of the Chemistry and biology departments of the universities concerned. Consideration was given to the recommendation of this meeting and it was RESOLVED that this Council give its unanimous support to the appeal of the W.C.U.U. to the Associated Boards that funds be provided for the erection of a Chemistry Building to meet the immediate pressing needs of the Science departments of the cooperating institutions'

It is recalled that since we moved up to Chengtu we have been enjoying the facilities of the present Science building. With all the universities on the campus here using one small building (the present Science building) for holding their organic, inorganic and biochemistry classes and for laboratories and offices besides the classes in physics, you can well imagine how overcrowdy it has been for one small building to accommodate all necessary academic works. Therefore in appreciation for the benefits we have been receiving from this provision and in view of this unwholesome housing problem, I hereby give my hearty support to the appeal of the Universities' Joint Council for needed funds to erect a new Chemistry Building in order to cope with the present demand.

Please register my hearty support. In case the authorities concerned should appeal to the Rockefeller Foundation for funds for this accomplishment, kindly give your mighty support to their appeal.

Yours sincerely,

(signed) S.N. Cheer.

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January 19, 1939

✓ President Lincoln Dsang
Mr. H. D. Robertson

Dear Dr. Dsang and Mr. Robertson:

I am hurrying off to you by air a report of the meetings of the West China Executive Committee and of the joint conference of representatives of the four universities in Chengtu held here yesterday. In both these meetings, careful study was given to your letter of December 30th, setting forth the basis of your joint appeal for a second science building.

The West China Executive Committee, after full discussion took the following action:-

"Voted that we look with favor upon the proposal for a new chemistry building at West China Union University, and commend it to the joint meeting of representatives of the universities now operating on our campus for their consideration and recommendation to the respective boards."

The Executive Committee further suggested that a part of the money required for the building be requested from the reserve fund of the Associated Boards emergency fund, and that "the balance be found within the assignment of emergency funds now made to the four universities".

Taking the estimate given in your letter of December 30th, that the amount necessary for the erection of the building will be LC\$70,000, and the amount necessary in the current year for furnishings and equipment will be \$20,000, the Committee estimated that approximately US\$15,000 would be required at the current rates of exchange for erecting and equipping the building.

At the meeting of the representatives of the Cheeloo, Ginling, Nanking, and West China Boards held later in the day, the whole matter was again given thorough study. The joint group agreed to the urgent necessity for the building, and also gave general agreement to the suggestion of the West China Executive Committee that a part of the funds be requested from the reserve fund of the Associated Boards and the balance be sought within the assignment of emergency funds already made to the four universities. Eventually this joint committee voted as follows:-

"That the Finance Committee of the Associated Boards be requested to allocate from the reserve fund a sum of US\$4,000".

"That each of the four universities now operating on the West China campus be asked to share in the cost of the building by the allocation of emergency funds assigned to them within the 1938-39 emergency campaign as follows:-

Cheeloo	US \$ 2,000
Ginling	2,000
Nanking	3,000
West China	<u>4,000</u>
	US \$11,000

Dr. Dsang
Mr. Albertson

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January 19, 1939

As you know, the amounts thus far assigned to the four universities from the emergency fund are as follows:-

Cheeloo	US \$ 17,752.08
Ginling	25,300.00
Nanking	49,100.00
West China	33,143.75

The West China Executive Committee has already given approval to the proposal that West China be asked to set aside \$4,000 from its total of \$33,143.75 of emergency funds. Immediate action is being taken to secure the approval of the Cheeloo, Ginling, and Nanking Boards. We will also try to secure a meeting of the Associated Boards Finance Committee within the next two or three weeks, to obtain its action on the allocation of \$4,000 from the reserve fund.

Of course the representatives of all four Boards recognize that final agreement to this proposal must be given by the field authorities of the universities. The university Boards here in the West have all notified the field administrators of the total amounts of the emergency funds we are seeking to secure this year, and have placed in the hands of these field administrators discretionary powers as to the use of the funds within the general conditions for which they are given - namely that they be used for the urgent needs confronting the institutions in the fiscal year 1938-39. We realize that the use of a part of these emergency funds for erecting the science building may mean curtailment of the work at other points. Over against this, however, is the fact that in most cases emergency needs were computed on an exchange basis of five to one, but thus far this year the average of exchange has been around six to one, so it should be a substantial gain from this source. Even more important, however, is the fact that thus far we have secured only about one-third of the total \$330,000 emergency fund being sought by the Associated Boards and the individual Boards of Trustees jointly. While we are doing everything possible to keep the campaign going forward to eventual success, we dare not give any assurances beyond the funds actually in hand. On December 31st, 8/33 of the amount allocated to each of the Colleges within the list of emergency funds was distributed to them. On January 31st we should have at least 2/33 more to distribute. That is as far as we can see at the present time.

The West China Executive Committee appointed a special sub-committee consisting of Dr. Endicott, Dr. Anderson, and Dr. Cartwright, and empowered it to send a cable or cables to Chengtu at the earliest possible date informing the field as to the amount of funds that will be available for the construction of the Science building and authorizing it either (1) to lay foundations, but to take no further action without further authorization, or (2) to proceed with the erection of some or all of the building. As soon as actions have been taken by the Finance Committee of the Associated Boards and by the other three Boards of Trustees, the Committee will be sending a cable to you. We trust that this letter will reach you before the cable arrives, since the cable will be based upon the assumption that this letter is in your hands.

Very sincerely yours,

B A GARSIDE

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ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

150 Fifth Avenue
New York, N.Y.

January 24, 1939

President Lincoln Dsang
President Y. G. Chen
President Shaming T. Liu
President Wu Yi-fang
Chengtu, Szechwan
CHINA

Dear Friends:

A number of developments during recent weeks have contributed to my writing of this joint letter.

First of all, we have now reached the time of the year when our New York office always sends you the best forecast we can make as to regular income for the fiscal year which will begin on July 1st next. Mr. Evans is preparing for each of the four universities now in Chengtu a preliminary estimate of assured income for 1939-40 from endowment, mission board grants, and other regular sources. These estimates will probably go forward in the same mail as this letter or at least within the next week.

In the second place, there have been an increasing number of inquiries from every part of our American constituency as to the probable plans of the colleges for 1939-40. When we conducted our emergency campaign for 1937-38, everyone recognized that a fresh and serious emergency existed, and that we were quite justified in making such an appeal. During our current 1938-39 emergency campaign most of our friends are still willing to accept our plea that an emergency exists, and to make contributions on that basis. But there is pretty general agreement that we can not for a third successive year go before our American friends with a plea for gifts for an "emergency". If the disturbed conditions in China are to continue for a prolonged period, as now seems likely, we must assure our American friends that every possible adjustment to these disturbed conditions has been made, and that our Colleges have worked out plans which will enable them to go on for a number of years if necessary on a reasonably sound and economical basis.

In the third place, Dr. Serge Elisseeff made a special trip to New York last week for the purpose of having a full conference with us as to the program of the six universities receiving support from the Harvard-Yenching Institute, in the field of Chinese Cultural Studies. Apparently the Trustees of the Institute feel very strongly that the universities should make very radical adjustments to the present situation. In particular, Dr. Elisseeff raises the question of the extent to which Cheeloo, Nanking, and West China have been able to unite the work they are doing in this field of Chinese Cultural Studies. He states that the Trustees recognize the considerations which made it necessary for these three universities to carry on work that was largely along institutional lines during 1937-38. The Trustees feel, however, that during the current year 1938-39 the three universities should have succeeded in attaining a much larger degree of unity in the work they are doing in Chinese Cultural Studies. And it is their hope that if these three universities remain together on the Chengtu campus during 1939-40 that institutional lines in the field of Chinese Cultural Studies might be largely or wholly eliminated, and that the work to be conducted as a single enterprise, with substantial economies in the matter of number of staff required and number of courses offered.

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In the fourth place, the individual Boards of Trustees and the Associated Boards must devote themselves during the next five months to the important and difficult task of passing upon the programs of the individual colleges and of the group as a whole, for the year 1939-40, with special reference to the obligations which the individual Boards and the united group have for providing regular and special support for this work. It now seems obvious that more difficult questions will be raised this spring than at any time during the last decade. We must have full and frank information from each of the Colleges as to their own special situation and problems, as to the adjustments they have made and are planning to make, and as to the reasons why certain other adjustments are not possible at this time.

This letter is written therefore to ask that each of you keep us fully informed during the coming months, both on behalf of your individual institutions and on behalf of the four Colleges as a group, with reference to your plans, program, and financial estimates for 1939-40.

First of all, what are the prospects as to all four of the Colleges remaining on the West China campus for 1939-40? We realize that thus far you have had to live on a month by month basis. Even during the next few months there will be exceeding difficulty in saying definitely whether your college expects to remain in Chengtu or to return to its original campus. You can quite rightly point out that "some sudden change in the military situation in China may necessitate a complete revision of our plans at any moment." All these considerations the groups here in America recognize quite clearly. On the other hand we can not possibly make plans for 1939-40 except on the general assumption that certain work will probably be carried on in certain definite locations.

In the second place, if all four of your colleges are planning to remain in Chengtu during 1939-40 what will be your general policy with regard to the maintenance of institutional lines? How far will separate institutional lines be maintained in the field of administration, including the functions of the presidents, field treasurers, deans, and other major administrative officers? To what extent can some or all of these administrative functions be correlated or amalgamated? How far is it planned to maintain separate institutional lines in the field of instruction? Will different policies be followed in different schools and departments - some being more completely combined than others? How far, and in what departments, can a staff member of one university take into a single class the students of all four of the universities in his own special field? How great a reduction in the total teaching staff can be effected by such combinations? Where reductions are effected will this mean releasing staff members already employed, and if so what legal or moral obligations do we have to the staff members thus released?

In the third place, what would be the policy of the universities with regard to the admission of students? Will Cheeloo, Ginling, and Nanking restrict their enrollment to students who come to Chengtu from the areas which these three institutions normally serve in the eastern and northern parts of China? Will West China restrict its enrollment to students coming from the western section of China? Or will some liberty be allowed each student to choose the university in which he or she wishes to enroll, regardless of the area from which he or she comes? How will credit be given where students enrolled in one university do some or all of their work in classes which combine the students from several or all of the institutions?

January 24, 1939

In the fourth place, how far can the budgets of the four universities be correlated or amalgamated? Must four separate sets of current accounts be kept, with exchange of funds between different institutions where adjustments are necessary? Can there be a pooling of funds and expenditures in some departments of operation and maintenance or of instruction? What economies can be effected as a result of correlation or amalgamation?

In the fifth place, what are your plans with regard to the use of the buildings and equipment of West China Union University? How far will institutional lines be maintained in the use of class rooms, laboratories, dormitories and administrative offices? Have the buildings already erected during the past year or now in process of construction made reasonably adequate provision for the physical needs for next year, or is additional construction urgently needed? If any further construction is needed, please send full details, and also indicate what use should be made of such additional buildings after the termination of the present emergency.

If any of the three visiting institutions is planning to transfer some or all of its work either back to its original campus or to some other center outside of Chengtu all of the above questions would still be applicable to such institutions and departments as plan to remain.

The above questions are only a few of the obvious problems which confront us as we consider the work of the four universities for 1939-40. We know that all these questions have been very much in your minds and that you have also been studying many other phases of the problem which we have not mentioned. You have many problems with which we have no acquaintance whatever. We do not wish to add to the heavy burdens you are already carrying by suggesting some long questionnaire to be filled out. But as you will all recognize, neither our individual Boards of Trustees nor the group as a whole can effectively give you the help you will need next year except as we understand your situation fully, and present it intelligently and with conviction to all of the American friends to whom we must look for the continuation of your support.

We hope that you and your colleagues will have opportunities to discuss such problems as these with the members of our Boards of Trustees who are visiting Chengtu this winter. We hope too that all four of you will be attending the meeting of the presidents of all the Christian Colleges in China which we understand is to be held about the middle of April. At that time the accomplishments and problems of the group of institutions working together in West China will undoubtedly be one of the major topics of discussion.

Here in America everyone is watching with keen interest the progress of the experiment in working together, which our four colleges on the West China campus are conducting. We realize that it was begun under the compulsion of an emergency situation, and that there was no time for long-range planning before you found yourself crowded together on the West China campus, but we believe that the experiment will produce many valuable lessons in cooperation which will prove helpful to the whole program of Christian higher education in China during the years just ahead.

Very sincerely yours,

B A GARSIDE

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Dsang, Lincoln
1939 Jan 27

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WEST CHINA UNION UNIVERSITY

私立華西



協合大學

ADMINISTRATION OFFICE

CHENG TU, SZECHWAN

January 27th, 1939.

✓ Rev. Frank Anderson, M.A., D.D.,
 Dr. B.A. Garside & Mr. C.E. Evans,
 Rev. A.G. Castleton.

Dear Friends,

Acknowledging Dr. Anderson's letters of October 29th and December 22nd, Dr. Garside's letters of November 22nd and December 13th, and Mr. Evans' letters of October 27th to Dr. Lindsay and of November 10th and 28th to myself,

We are still awaiting a reply to my letter of November 14th. Letters have gone forward with reference to the appeal for a new Science building and the appointment of Dr. Horace E. Campbell to the University staff.

We have received a draft for £500 as first instalment of the Mission to Lepers grant for the building of the Leper Hospital. Also we have received a cheque for NC\$12,500 from the British Boxer Indemnity Fund Trustees being the fourth payment of their grant of \$75,000 for the University Hospital. \$25,000 is still due.

Enclosures:

- A. Estimates for the year 1939-40.
- B. Summary of receipts and expenditures, not including salaries of western members of staff; projects and United Hospital provided for by their own budgets.
- C. Report to the annual meetings of the Missions, West China, and appendices.
- D. Copy of letter written by Dr. Cheer in support of the joint appeal for a Chemistry building.

At long last we are able to send you a budget in the form about which we have been dreaming for years. We hope that presenting the budget in this way will be as illuminating and useful to you as we imagine it to be. Some comments may be appreciated.

The introduction "Summary and Index" covers the total receipts and expenditures of all kinds. The totals may seem surprisingly large to you in view of the amounts which in former years have been reported from the field. This is largely accounted for by the inclusion of missionary salaries and amounts involved

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in the special projects and the United Hospital.

A study of the comparative figures given in enclosure B will indicate where the chief estimated increases are to be found. There is no considerable difference in the expenditure estimated except in the case of the three Colleges. The increase in the estimates of the College of Arts is accounted for by amounts to cover salaries of teachers whom we wish to add to the staff if funds are available. The increase for College of Science is accounted for by the necessity of purchasing equipment and replacing at present high costs and excessive transportation charges of supplies used in the several departments. Up to the present the visiting institutions have not contributed any science supplies to our College, while the increased number of students has reduced our stock of supplies to the minimum.

The increase in the estimates for the College of Medicine and Dentistry is explained by the placing on the University budget of the salaries of doctors formerly on the budget of the city hospitals. A large proportion of this increase is expected to be secured from the China Foundation, and if not, then these salaries are to be charged to the United Hospital. The balance is to meet the increased cost of equipment and supplies for the College. I might say that the cost of transporting supplies from the coast to Chengtu is several times that of any previous year, thus increasing the cost of everything required by the departments of the Colleges of Science, Medicine and Dentistry.

The item "Special for staff needs \$7,000" is to provide an increase in salaries made necessary by the increased cost of living which is a definite result of conditions arising from the war. It will be necessary before the end of this academic year to review our scale of salaries, and some increase will certainly have to be made.

In the case of other items increases are not such as should require explanation.

In order to balance the proposed budget you will note that we have estimated the usual grant from the Ministry of Education and from the Provincial Government. We have no reason to think that these will not be made as usual. From the Board of Governors we estimate the usual grant of NC\$60,000, the regular grant of NC\$33,000 from the Harvard-Yenching Funds, and from the Emergency Appeal NC\$32,283.50. This amount is arrived at by estimating that the University hopes to receive from the China Foundation, British Boxer Indemnity Fund Trustees, Cheeloo University and other guest universities which may be receiving service from us the sum of NC\$35,000. This hope, of course, may not be realised. However, the amount estimated from the emergency appeal for current expenditure is very small if reckoned at the present rate of exchange. The amount estimated as fees from students is based on registration for the present year.

We should like to be informed of the receipt of this letter.

Dr. Kilborn has received a letter from Dr. Beech, intimating that he expected to leave the United States for China early in February.

We have no information as to the date set for the Annual Meeting of the Board of Governors. We hope it will be held in the spring in time for us to be informed as to the budget for next year.

Dr. Arnup arrives today and Dr. Decker tomorrow. We are planning to hold our annual meeting of the Board of Directors while they are here, probably on Monday, February 6th.

Mr. Cressy arrives shortly and proposes to hold conferences to consider the future of the Universities at present in Chengtu.

We are quite unable to foresee probable happenings in this area in connection with the war. We can only hope that the plans of the invader may not include the destruction of this city.

Yours sincerely,

Lincoln Dsang
Lincoln Dsang, President

H. D. Robertson
H.D. Robertson, Vice-Chancellor.

HDR/MR.

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National Central University.
Chengtu,
January 7th, 1939.

Copy.

Dr. J.B. Grant,
Rockefeller Foundation.

Dear Dr. Grant,

In the family of the universities at the campus here, there is a council by the name of Universities' Joint Council, of which I am a member.

On December 29, 1938, a meeting of the Council was called. In the minutes of that meeting, a resolution was passed that concerns our National Central University quite morally. for your information, I quote the following:-

'Joint Appeal for Chemistry Building:

Mr. Robertson reported that in response to the appeal sent by the West China Union University Cabinet to the Board of Governors and Associated Boards, Dr. Beech had suggested that such an appeal would be more effective if supported by the cooperating universities benefiting from the provision of a second science building. Accordingly, Dean Dye had called a meeting of representatives of the Chemistry and biology departments of the universities concerned. Consideration was given to the recommendation of this meeting and it was RESOLVED that this Council give its unanimous support to the appeal of the W.C.U.U. to the Associated Boards that funds be provided for the erection of a Chemistry Building to meet the immediate pressing needs of the Science departments of the cooperating institutions'

It is recalled that since we moved up to Chengtu we have been enjoying the facilities of the present Science building. With all the universities on the campus here using one small building (the present Science building) for holding their organic, inorganic and biochemistry classes and for laboratories and offices besides the classes in physics, you can well imagine how overcrowdy it has been for one small building to accommodate all necessary academic works. Therefore in appreciation for the benefits we have been receiving from this provision and in view of this unwholesome housing problem, I hereby give my hearty support to the appeal of the Universities' Joint Council for needed funds to erect a new Chemistry Building in order to cope with the present demand.

Please register my hearty support. In case the authorities concerned should appeal to the Rockefeller Foundation for funds for this accomplishment, kindly give your mighty support to their appeal.

Yours sincerely,

(signed) S.N. Cheer.

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January 27, 1939

*ack. by Robertson
4/14/39*

✓
President Lincoln Dsang
Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, China

Dear Friends:

At the request of Dr. Anderson, I am sending copies of the minutes of the Executive Committee held on January 18th and following our usual custom, I am commenting on the financial items.

The action covering the Chemistry Building is perfectly clear, - the situation now being that the Associated Boards must approve the use of \$4,000.00 of special emergency gifts held in reserve, and Cheeloo and Nanking must approve of the use of emergency funds allocated to each individual institution. Ginling and West China have approved of their shares. It is quite possible before these minutes are received that some word will be forwarded by cable.

The action on page 5 regarding the emergency grant for the United Hospital did not culminate in a definite action as regarding the United Hospital, but instructed the Treasurers to forward emergency gifts monthly as received to the Bursar when such funds reached an excess of the amount used to balance the field budget as set up by the Board of Governors.

It is quite possible that Dr. Anderson will be writing further regarding the request from the field for remittances in gold. It might not be out of the way, however, to comment on this request in the light of what the Board of Governors is endeavoring to do for the University. In actual effect every effort that is being made is for the benefit of the University in China, and whatever balances accrue are used for the furtherance of the work.

One vulnerable point to your argument for gold remittances is the desire for protection if the rate falls below 2 to 1. This statement is more tantalizing and detrimental than any utterance which could be incorporated in such a request. Consequently it works against the approval of such a request.

As stated above, Dr. Anderson undoubtedly will write you further regarding other items in the minutes.

Very truly yours,

C. A. EVANS

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See G-1422 - Annual Minutes - West China -
June 5, 1934.

February 23, 1939

President Lincoln Dsang
West China Union University
Chengtu, Szechuan, China

Dear Dr. Dsang:

I am replying to your letter of December 29, in which you present the question of securing the appointment of Dr. Horace E. Campbell. Before attempting to answer this letter, I have made a brief preliminary investigation as to the possibility of Dr. Campbell's appointment in regard to the support by the Community Church in Cleveland, as well as the possibility of his being appointed by the Methodist Board. This latter suggestion has been made by Dr. Kilborn, and I wanted to find out whether or not this would be considered favorably by the Methodist Board in New York.

It seems, under the present situation, that the continued support by the Community Church in Cleveland would be open to question. This church has always made their support through the American Board in Boston, and might not be as willing to transfer this as Dr. Campbell seems to think. The Methodist Board would hesitate to appoint Dr. Campbell in view of the fact that they have already accepted candidates for the medical field to whom they would have to give consideration before taking any one away from another board.

It, therefore, seems wise to make no attempt to reach any decision on this appointment until later in the spring. We understand that Dr. Campbell will come here on furlough this summer, and it will be well for us to have him at hand here before taking up the matter finally. Bishop Ward is also expected to be here before long and will be able to give us first-hand information as to the situation in regard to Dr. Campbell. Since Dr. Campbell is coming on furlough, there seems to be no immediate urgent necessity of the decision being reached. We will keep it on the docket as a matter for attention at the proper time, and will let you know later what happens.

Sincerely yours,

J. S. Parker
Assistant Secretary

JIP:VW

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INDEXED

March 15, 1939

President Lincoln Dsang
Mr. H.D. Robertson
West China Union University
Chengt, Szechuan, West China

Dear Dr. Dsang and Mr. Robertson:

Let me acknowledge receipt of your letter of January 27th addressed to Dr. Anderson, Mr. Evans, myself and Mr. Castleton. With this you enclose budget estimates for 1939-40, a report to the annual meetings of the Missions, and a copy of a letter by Dr. Cheer.

We certainly appreciate having a West China Union University budget worked out in such careful detail as this. As you know, we have always been handicapped in presenting the case of West China to our American constituency by the fact that we have never had an adequate statement of income and expenditures to show the scope of the work you are doing.

We will see to it that the budget estimate, together with your explanatory comments, are given very careful study during the weeks just ahead. It is most gratifying to have this material in hand early enough to allow for unhurried study, and for comparison with the estimates of other institutions.

One of the studies we must make before presenting any request to our American friends for emergency support for next year is that of analyzing the budget estimates of the four institutions working together in Chengtu, and seeing how far your cooperation has resulted in economy and increased effectiveness. One sometimes hears the suggestion that if these four colleges are to continue working together on the West China campus again in 1939-40, they should go further in the direction of federation, and have a single comprehensive budget, and a unified administration and teaching staff. Just how strong a group will advocate such an arrangement, it is still too early to foresee.

I wrote some weeks ago to the Presidents of the four colleges working together in Chengtu asking each of you for information as to just how far you can go in the matter of cooperation next year. I hope that we will be hearing from you on this subject within the next few weeks.

We are glad to know that Dr. Decker, Dr. Arnup, and Mr. Cressy have been able to visit Chengtu this winter. We look forward to having all three of them with us later this spring or sometime during the summer, to give us information and to lead our discussions of matters related to the program, policy, and support of the work in Chengtu.

With all good wishes, I am

Vary cordially yours

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WEST CHINA UNION UNIVERSITY
Chengtu, Szechwan

April 6th, 1939

Dear Dr. Garside,

In this letter we shall answer the questions raised in your communication of January 24th which reached us on March 13th. We have given careful consideration to all the matters mentioned, and we trust that this statement will seem to you to be adequate.

Period of Adjustment.

We are anxious to assure our friends in America and in England that every possible adjustment to present conditions is being made and that we propose to build upon our experience in cooperation of the past months.

Chinese Cultural Studies.

The Institute of Chinese Cultural Studies of the University of Nanking is now in Chengtu. Cheeloo's Harvard-Yenching Research Department did not move here, as this work is being carried on in Tsinan. Cheeloo students majoring in Chinese have been enrolled in the Department of Chinese of West China Union University. The Department of Chinese of both the University of Nanking and West China are at the moment considering lines of practical cooperation in the offering of courses for students of all colleges.

As many of China's educational centres have been destroyed, there is even greater need for opportunities for post-graduate and research work at our Universities. The programme of the University of Nanking includes research along the historical side of Chinese Cultural subjects, while in West China emphasis is placed upon the development of a museum of Chinese cultural objects. At present both institutions are interested in advanced study and research which will involve joint expeditions and projects.

Plans of the Colleges for 1939-40.

Failing any change in the political or military situation, which we cannot at the moment forecast, we are making plans to carry on our work at the West China Union University for at least another two years. It is apparent from your letter that you recognise quite clearly the difficulty we have in looking into the future. We must await developments and shall keep you informed of events which necessitate any change in our plans.

Maintenance of Institutional Lines.

The situation in Chengtu does not appear to us to justify amalgamation, but rather suggests the closest possible correlation. This has been secured by the formation of a Universities' Joint Council, and now we propose to set up a Joint Committee of the Associated Christian Universities and a fortnightly meeting of the four presidents to discuss common problems and possible common policies.

The duties of a treasurer have been performed in two offices both under the supervision of Miss Priest. In one office the staff looks after the accounts of the University of Nanking and Ginling College, and in the other of Cheeloo and West China Union Universities. Amalgamation of these two offices would not secure any greater efficiency or reduce expenses.

The religious life and the athletic activities of the students are under the supervision of joint committees which are representative of all the universities.

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April 6th, 1939

The departments of the several Colleges of Arts and Science have given much time to a consideration of possible increased cooperation, and definite plans are now being considered by which courses offered by any teacher may be taken by students of all universities. In Medicine all students have common courses. The greatest possible use is made of all Science laboratories and apparatus is freely exchanged. The possibilities in the way of reduction of staff are not great, but it is expected that with increased cooperation the employment of part-time teachers will be unnecessary. During the past few years none of our colleges has had more than a minimum staff.

Admission of Students.

Beginning next September we shall have a common calendar and entrance examinations for all universities will be held on the same date. Before a student registers he will be advised to enter the institution whose normal location is nearest his own home. In this way a certain amount of liberty will be allowed each student to choose his University. As the credit system in all institutions is based upon Government regulations, there will be no difficulty in exchanging credits where students take courses in two or more institutions.

Budgets.

Under present circumstances there are difficulties connected with correlating or amalgamating the budgets of the several institutions. The departments of the different colleges have different policies. Then, too, the scale of salaries differs widely. It is possible that a Joint Fund for joint projects can be set up, and this is being given consideration. The matters we have in mind cover the proposed Teachers' Training Course, the administration of the Library, and certain equipment for the laboratories.

Buildings and Equipment.

The buildings of the West China Union University will continue to be used as at present. This accommodation, while not adequate, is still sufficient for us to carry on. The new Science building will afford the additional classroom and laboratory space which is absolutely necessary. The dormitory accommodation in the buildings erected for the students of the University of Nanking and Ginling College is sufficient for the present enrolment. Present accommodation for Cheeloo students is not satisfactory. Appeals have already been made in regard to this.

The visit of Drs. Arnup, Decker and Cressy in February afforded us an opportunity to discuss with them problems arising out of the enforced removal of three institutions to Chengtu. When the conference of Presidents meets in Hongkong, there will be another opportunity to consider together and to advise as to future policies. We are confidently expecting that the reports of these meetings, together with the more detailed statements which will be sent before the end of the term, outlining correlation of work achieved and that planned for the coming year, will give you a clear understanding of the situation as we see it at the date of writing.

Yours sincerely,

(Signed) Shuming T. Liu
S. T. Liu, Cheeloo

(Signed) Yi-fang Wu
Y. F. Wu, Ginling

(Signed) Y. G. Chen
Y. G. Chen, University of Nanking

(Signed) Lincoln Dsang
L. G. Dsang, West China

President Y. G. Chen
President Lincoln Dsang
President Shuming T. Liu
President Wu Yi-fang

July 3, 1939

Dear Friends:

Within the last few days a number of letters have been received from Chengtu giving us further details as to the disastrous bombing of the campus on the evening of June 11th. We are all distressed at the ~~damage~~ and loss of life that occurred - yet at the same time are profoundly thankful that the losses were not even greater. It certainly seems providential that at least two of the bombs which struck vital points on the campus did not explode.

We are particularly solicitous about injuries to Dr. Chen and other members of his family and to Mrs. Liljestrand, but trust that by now all of them have recovered from the cuts and bruises which they suffered.

Here in America we have tried to do everything possible to avoid a repetition of such a happening. A meeting of the Executive Committee of the Associated Boards was held on June 19th, primarily for the purpose of discussing the bombing of the West China campus. Copies of the minutes of that meeting are now being sent to all of you. You will note from these minutes that telegrams had also been sent before that date from the Foreign Missions Conference at Swarthmore to the Canadian government and the United States Department of State containing the request that strong representations be made concerning the bombings.

Within a few days after the June 19th meeting, Dr. Cressy and Dr. Hume made a special trip to Washington during which they conferred with representatives of the State Department and also with both the Chinese and Japanese Ambassadors. In all three instances, copies of the resolution to the State Department which is attached to the June 19th minutes as Appendix A, were presented.

Dr. Cressy, who is well acquainted with the Japanese Ambassador, presented the matter quite strongly. He pointed out that even from the standpoint of the selfish interests of the Japanese themselves, it was the height of folly to bomb such an objective as the West China campus which had no military significance, and on which was being conducted work supported by American denominations with a membership of more than twelve million people. The reaction of all these American friends and supporters can only be that of further resentment and hostility to the Japanese government, and a further strain upon relations between Japan and the U.S. Dr. Cressy believes that the Japanese Ambassador was keenly impressed by these facts and that he was quite sincere in promising that he would make strong representations to his own government urging them to see to it that instructions were given to their forces to avoid the repetition of such a bombing on the West China campus. Of course, we all know that even if the government in Tokio is sincerely desirous of avoiding those happenings which may cause serious international repercussions, Tokio can not always control the activities of their military forces. But we do believe that the obvious folly of such an action as this, after the difficulties the Japanese have already endured in the sinking of the Panay, should impress even the most obtuse Japanese military officials.

One of the matters which Dr. Cressy and Dr. Hume took up with the Chinese Ambassador was that of asking the Chinese officials in Chengtu to take

Pres. Chen
Pres. Dsang
Pres. Liu
Pres. Wu

-2-

July 3, 1939

steps to remove all possible military objectives - such as the radio broadcasting station, and Chinese army barracks from the vicinity of the West China campus. The Ambassador pointed out that it would be much better if a request for the removal of such objectives were made direct by the University authorities to the local Chinese military officials, rather than to have such a request sent from Washington to the Chinese National Government, and then transmitted by it to the local officials. We therefore leave in your hands the initiative as to whether any further representations should be made to the local military officials beyond what you have undoubtedly already said to them long before this letter reaches you.

There has been some discussion of the possibility of suggesting to both the Japanese and the Chinese governments that West China campus and possibly a somewhat larger area, be made a neutral zone, which both sides of the conflict would respect. This matter has not been pressed, however, because it seems to us that it might create embarrassment among our friends in Chinese government circles, and that in any event it would not be feasible as a method of procedure. If our judgment on this point is incorrect, and if you believe that such a suggestion for a mutual zone might be worthwhile, we leave it to you either to take the initiative in the matter, or to send us a request to take the proposal up from this end.

Dr. Cressy and Dr. Hume also discussed with Senator Key Pittman and other key men in Washington the possibility that some of these men in public statements which they are making from time to time might make some reference to the bombing of the West China campus in such a way as to impress upon the Japanese the seriousness with which American officials regard such matters. Some of the men in Washington seem sympathetically inclined toward this suggestion, but I doubt whether anything definite will be done. There is some doubt as to whether it would be entirely wise, anyway, for nobody knows when the Japanese military leaders may start anti-American campaigns in much the same way they are now pursuing an anti-British policy.

You may be sure that we will continue to do everything we can from this end to guard against such tragic occurrences in future. We would welcome all the suggestions you can make as to other steps we might take. Please caution us if any of the things we are now doing or planning as indicated above might do more harm than good.

We are all gratified to note that, despite the bombing, you have gone on and finished up your work for the spring semester and are making plans for continuing in a normal way on the West China campus in September. We have been particularly gratified at the statement in President Wu's letter of June 19th that the Universities' Joint Council had met to consider the policy for the next school year, and had decided to carry on as usual on your present campus. She states that "most people feel that after the summer months the weather conditions of Chengtu ~~form~~ a natural protection, and there can be only occasional raids." She also points out the important factor that "University work depends upon books and equipment and it would be very difficult to find any suitable place to move to when all the necessary equipment." All of the group here in New York join in admiration for your courage in thus deciding to carry on. We realize that you ^{will} face difficulties and dangers during the months - perhaps even years - just ahead. But it does seem as though almost any place the institutions might move would still be subject to much the same dangers, and that to attempt to transfer staff, faculty and equipment to any other location would create very grave problems.

0089

Pres. Chen
Pres. Dsang
Pres. Liu

-2-

July 3, 1939

Let me assure you on behalf of all of the Boards of Trustees, the Associated Boards, and your friends in America generally, that we will do everything we possibly can to give you our support in these difficult times. In the end, China, and our Christian Colleges there, will emerge victorious from this present crisis.

Very sincerely yours,

B A GARSIDE

BAG:MP

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0090

September 29, 1939

President Lincoln Dsang
West China Union University
Chengtou, Szechuan
China

Dear Dr. Dsang:

In connection with the minutes of the meeting of the Executive and Finance Committees included herewith, we wish to call particular attention to action EF-1027, in which we ask Dr. Lobenstine to act as our special representative, and to study the situation with you regarding the work of West China Union University.

We hope that you will be able to make use of Dr. Lobenstine's time when he is available, and that he will be able to bring us a first-hand report of your situation.

Sincerely yours,

J. I. Parker
Secretary

JIP:VW
Enc.

9/22/39 aBecc

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0091

Dr. B. A. Garside,
 450 Fifth Avenue,
 New York, U.S.A.

October 7th, 1939.

Ack. 10/28/39 + 11/20/39
 wrote F.A. 10/28/39

My dear Dr. Garside:

INDEXED

It is hard to recognize that it is already six years since I got back from the States. During these few years the university has been grown as a boy of teen age, and it makes the parents rather difficult to take care of him. However, we must thank God that under His guidance we have gone through the difficult times rather successfully. Of course, we must also thank you all friends at broad to help us all the time.

Personally I feel rather difficult to get on, but it is something that I can not help myself. So I simply have to fight the battle through. Wish you all firends can give me advices and guidance.

You may be glad to hear that this term we still open our university with a registration of 295 boys and 178 girls. There are quite a few want to come, but we have to close the registration now as it is getting late. All other sister colleges have opened their classes at the same time. This term we are getting more cooperating and will try to do more whenever we can. We still have air-raid warnings all the time, but we simply carry on our work and keep up the morel. Both the teachers and students are very heartily cooperative. This is a very couragous situation to us all. During this week we have successively seven nights warning at the mid night, but only once the Japanese planes came and bombed a small place at the outskirts of the city. The peoples' morel has never been hindered with those air-raids, and it is really a mazing thing to see it. We hope in the near future we can finish the war. Hope you all friends will pray for us.

Another thing I should report to your office that this year we got the ministry of education to increase our grant up to thirty two thousand dollars, while it was twenty one last year. Besides, we also got five chairs sent by the British Emannity Fund. This is the first time they send chairs to our university, and we feel very happy as they can recognize the service of our institution. The ministry of education has also requested us to run a simmer institute for teachers training in social education, and now send us two thousand dollars for another piece of work in Border Education. This is just to show that they begain to appreciate our work and want to cooperate with us. Dr. Meuser also got something for ~~forty~~ forty or fifty thousand dollars for his work of local drugs from the government. It seems the university is going to have a brighter outlook. Perhaps Mr. Robertson will write you more fully when he writes you.

0092

10-7-39

Now I have another ~~smé~~- personal matter which I want to propose to the Board of Governors. During this summer I learned that as the president of this institution I can hardly leave it for long. Things come all the time and most of them needs my decision. So my summer vacation of one month has been broken into pieces last summer. On the other hand I do need some rest so to keep up my energy for next term. After thinking it over I found there is a place on the hill just about fifteen miles from the city, which will be an ideal place for summer vacation to me. It was where I sent my family for the summer this year and found it is very wuiet and cool. If there is anything the university wants me to be bcaak I can do it within about half a day. And in the near future if the motor roads are connected to that place, it only cost a cpuple of hours to go. This might be d. ideal place for our Chinese staff for their summer vacation. I learned from the people on the hill that now there is still chance to get a pliece of land and build our onw summer resourse. One house, with accommodation of one family and rooms for guests, will cost fifteen hundred national currency. Plaus the land it will cost probabbly two hundred gold dollars at presnt rate. If I can build a house for summer up there it will serve the purpose very well.

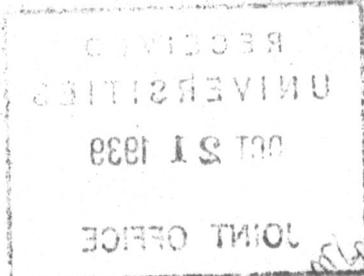
Therefore, I want propose to the Board of Governors-First to see if they can make a loan of two hundred gold dollars to me now, and I will refund it back within fours years in Gold. In such a way the Board of Governors wont lose anything, but on my part it will be a great help because of the high rate of exchange. Secondly, if the Board of Governors think such a house for summer vacation of the president should be owned by the university for the president in a long run, they can do it with the same mount. But it should be decided immediately and so to take the advantage of the high exchange.

Will you please take up this matter in a quick way and decide it the sooner the better. If the Board of Governors concents to do it. will you kindly arrange to send the money to Shanghai immediately and write me by Clipper mail. It is rather embarrassing for me to make such a proposal myself, but it is really for the benefit to the university work in the long run. Sorry to trouble you with such ~~ttgh~~ a samll thing, but I do count on you help whenever I need it. Hope you wont make too much additinal burden to your office work.

I think from now on I should try more to write myself to all the friends abroad. With ny best regards to you and Mrs. Garside.

Very cordially yours,

Liech ssang



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10-7-39

Now I have another aim - personal matter which I want to propose to the Board of Governors. During this summer I learned that as the president of this institution I can hardly leave it for long. Things come all the time and most of them needs my decision. So my summer vacation of one month has been broken into pieces last summer. On the other hand I do need some rest so to keep up my energy for next term. After thinking it over I found there is a place on the hill just about fifteen miles from the city which will be an ideal place for summer vacation to me. It was where I sent my family for the summer this year and found it is very quiet and cool. If there is anything the university wants me to be back I can do it within about half a day. And in the near future if the motor roads are connected to that place, it only cost a couple of hours to go. This might be an ideal place for our Chinese staff for their summer vacation. I learned from the people on the hill that now there is still chance to get a piece of land and build our own summer resource. One house, with accommodation of one family and rooms for guests, will cost probably two hundred national currency. Plus the land it will cost probably two hundred gold dollars at present rate. If I can build a house for summer up there it will serve the purpose very well.

Therefore, I want propose to the Board of Governors - First to see if they can make a loan of two hundred gold dollars to me now, and I will refund it back within four years in gold. In such a way the Board of Governors won't lose anything, but on my part it will be a great help because of the high rate of exchange. Second - If the Board of Governors think such a house for summer vacation of the president should be owned by the university for the president in a long run, they can do it with the same amount. But it should be decided immediately and so to take the advantage of the high exchange.

Will you please take up this matter in a quick way and decide it the sooner the better. If the Board of Governors consent to do it, will you kindly arrange to send the money to Shanghai immediately and write me by Clipper mail. It is rather embarrassing for me to make such a proposal myself, but it is really for the benefit to the university work in the long run. Sorry to trouble you with such a small thing, but I do count on your help whenever I need it. Hope you won't make too much additional burden to your office work.

I think from now on I should try more to write myself to all the friends abroad. With my best regards to you and Mrs. Garalde.

Very cordially yours,

Handwritten signature

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October 13, 1939

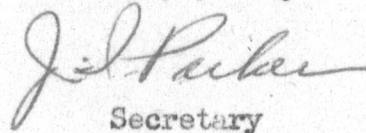
President Lincoln Dsang
West China Union University
Chengtou, Szechuan, China

Dear Dr. Dsang:

The minutes enclosed herewith are those of the joint meeting of the Executive Committee, the Committee on Finance, and the Committee on Promotion of the Associated Boards held on October 4.

The purpose of this meeting was to facilitate and complete the organization necessary to carry forward our special campaign for this year. You will note that we have departed from the use of the term, "emergency." This seemed to be absolutely necessary under the present conditions in America. It was also very advantageous to bring the promotional organization within the frame-work of the Associated Boards, rather than have a special group on the outside promote the campaign. These are the reasons for following the particular form of organization given in the minutes.

Sincerely yours,


Secretary

JIP:VW
Enc.

Copy to: Mr. H. D. Robertson

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INDEXED

November 17, 1939

President Lincoln Dsang
West China Union University
Chengtu, Szechuan, China

Dear Dr. Dsang:

I do not believe we have called special attention to an item which was included in the allocations of the emergency fund for 1939-40, which will be of particular interest to you.

In the special fund we are raising this year, we have placed a small amount for scholarships to be used by faculty members of the China Colleges in America. This amounts to \$5,000 and contains two items. \$2,500 is to be secured in the form of scholarships to be granted by certain colleges in America. These will not be in cash, but will be in the form of tuition scholarships, etc. The other amount of \$2,500 we hope to have available as cash grants which can be made to faculty members coming to America, to assist them in their expenses while they are here.

The amounts placed in the fund this year are, of course, not large and will not be sufficient to cover nearly all the requests that will probably be made. However, we felt that a beginning in a small way needs to be made, with the hope that this service can be increased as time goes on.

In using these funds for next year, the Associated Boards will be glad to consider applications from the various Colleges in China for the placing of any members of their faculties who are trying to come to America in the school year 1940-41. We, of course, cannot guarantee that we can give all the help required, and we cannot make any assignments until applications have been received.

This letter is being written to you so that you may take advantage of the placing of applications for any of the faculty members who may be in need of assistance next year.

Sincerely yours,

Secretary

JIP:VW

0096

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INDEXED

November 20, 1939

Dear Dr. Dsang,

Since I wrote you on October 28 we have discussed with the officers of the West China Board of Governors the suggestion in your letter of October 7 with regard to the erection of a Presidential summer home. It will be at least two months more before a meeting of the Executive Committee will be held, so it has seemed desirable to obtain the personal opinions of the officers of the Board.

In a letter which Dr. Frank Anderson has recently sent me, we find the following paragraph which seems to summarize very succinctly the views of the officers of the Board of Governors: -

"I sent the whole of the matter which you sent to me under date Oct. 28 to Dr. Endicott, and enclose his reply to the same. After laying the proposal of President Dsang before the Chairman of the Board, I think that I shall be rightly interpreting his view when I express a full appreciation of all that President Dsang has said with regard to the desirability of a summer residence for the President, and the present favourable opportunity for acquiring land on which to build the same. Nevertheless, there may be some danger in setting a precedent by taking action of a character which no Mission Board would be likely to adopt; and further, it might give rise to some misunderstanding on the field if any kind of procedure were followed in the matter other than finding a place for this house in the Building Programme officially adopted by the Board of Directors. Certainly no immediate 'official' action can be taken by the Board of Governors. Could not President Dsang secure the judgment of the Board of Directors on the proposal, and, when this is obtained, it is likely that there would be no great difficulty in financing it, perhaps by a loan in the first instance, as suggested by the President?"

I know you will appreciate the importance of Dr. Anderson's suggestion that it might be well to have the West China Board of Directors include this Presidential summer house in the official list of building objectives for the University. This would then place the matter in a status that would make it much easier for the Governors to take up the matter officially, and to seek the necessary funds, either through regular channels or through some special source.

We will therefore let the matter rest at this point until we have had some further word from you.

Very cordially yours,

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November 22, 1939

President Lincoln Dsang
West China Union University
Chengt'u, Szechuan, China

Dear Dr. Dsang:

Attached hereto are the minutes of a joint meeting of the Executive Committee, the Committee on Finance, and the Committee on Promotion, of the Associated Boards, held on November 10, 1939. Attached to the minutes is a copy of the Treasurer's Report as of June 30, 1939.

The considerations of the Committees at this meeting largely concern matters of current interest in America, and the actions are clear in themselves without further explanation. The report of the Committee for Consideration of Greater Unity occupied an important position in this meeting. However, you will note that it is not the final report of the Committee, and their work is being continued in accordance with the action of the Executive Committee.

We have recently had application from two members of the student body at Colgate Rochester Divinity School for graduate fellowship work in some of the China Colleges. These two men are interested in spending two or three years in China, either as graduate students or teaching fellows. They suggest that graduate scholarships may be awarded to them by the Divinity School, which would cover cost of transportation in case anything should be available in any of the Colleges, in which they could do some teaching for their maintenance while there.

If you are interested in using such persons, we will be glad to give you the details regarding them.

Sincerely yours,

Secretary

JIP:VW
Enclosures

Copy to: Mr. H. D. Robertson

Via "President Harrison"
from San Francisco, Calif.

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4
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8
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VIA CHINA CLIPPER

November 24, 1939

President Lincoln Dsang
Mr. H. D. Robertson
West China Union University
Chengtou, Szechuan, China

INDEXED

Dear Dr. Dsang and Mr. Robertson:

Letters received from Chengtu in today's mail indicate uncertainty as to the application of allocations of the "special funds" as given in action EF-1023 of the minutes of the joint meeting of the Executive Committee and Committee on Finance of the Associated Boards, September 22, 1939. We have perhaps erred in not explaining this action more fully, and we hope that you will pardon us for taking for granted something which was not made clear.

As it became certain that the total amount of the special fund for 1939-40 would have to be reduced very considerably from the total of the amounts asked, the Committees concerned endeavored to reach the required reduced figure and at the same time leave the field authorities as much freedom as possible to apply the amounts available at the points most needed. In studying the askings, it was apparent that there were among the items from the four Colleges in Chengtu several which were either sufficiently similar or of such common interest to make their efficient administration a matter of mutual consideration. The amount of \$17,520 U.S. currency allocated for joint work does not cover all such items, and a process of selection is, therefore, required. The impossibility of having intimate knowledge of rapidly changing conditions in West China forced the Committees here to allocate the amounts in general terms, thereby leaving the application to the authorities of the Colleges on the field. The wise course of procedure would seem to be for the representatives of the four Colleges to determine the projects of mutual interest to which these funds should be applied.

On items allocated to West China Union University, the first of \$8,148.78 is to cover the budget deficit as outlined in the regular budget. Slight variation in the amount is caused by basis of exchange used. The second item for "special needs" of \$10,000 is given in general terms so as to allow you to select the most important needs in the light of present conditions. This has been done because of the fact that the amount allocated does not cover all the askings and the Committees in New York do not wish to handicap action on the field, which can direct its use to the most needy points.

We can assure you of our complete confidence in your ability to use the available funds wisely. The only precaution we will try to mention is to remind you that the availability of the money depends upon the success of our efforts in raising it.

Sincerely yours,

Secretary

JIP:VW

Copy sent by regular mail
to Mr. Robertson

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West China Union University,
CHENGTU, Sze.,
December 19th, 1939.

To the Executive Committee,
Board of Governors.

INDEXED

ack. 1-9-40
JSP

Dear Friends,

This must be a short letter to reach you in time for the meeting of the Executive Committee of the Board of Governors, and sent by Clipper Post. I wish to thank the Board for the very generous assistance which has come to the University as a result of the securing of emergency funds. We have reported to you in previous letters the purpose to which we propose to put these funds. It is very encouraging to us to know that the appeal being made this year is also meeting with a good response.

We are hoping to hear from you the results of your discussion of the report on the Library situation, which was before the meeting of the Board in June. We trust it has been possible to give careful consideration to this report which was very carefully prepared, and that the University may receive further assistance in this important piece of our work. Almost 2,000 students and members of the staff are on the books of the Library. The packing of much of the Museum material, because of our fear of air raids, has given us considerable additional space, but the representations made in the report are still true. We have of necessity increased the staff, but we need very badly a trained librarian, and hope that you may be able to assist by securing either a missionary or a trained Chinese librarian.

We are glad to report that the Union University Middle School is having a very successful year with all the students that can be accommodated. The report of the School for the year 1938/39 was sent to you, and you will have noted the present relationship between the Middle School and the University as indicated in the minutes of the Board of Directors. We hope you will assist us by urging the participating Missions to make available the small amount necessary to allow us to wipe out the debt now being carried by the School.

Since the summer the cost of living has increased very considerably and we are seriously concerned about the situation. We trust that this inflation will not get out of control, but meanwhile we have been forced to grant a small "high cost of living" subsidy to the members of our staff. Transport difficulties have not improved, and bringing supplies for the departments is a very trying business for those who undertake this job. We are very much relieved that Mr. Spooner has now reached Chungking with a large amount of freight for the University.

We trust you have received the letter sent by Dr. Beech and myself concerning the proposed plan for research work to be carried on with Harvard-Yenching funds. A more detailed programme has now been worked out and will reach you by ordinary mail, but we are anxious to receive authorisation to carry out the proposals made in our letter.

We are making every effort to enlarge and improve the cooperation between the institutions now here, and we have many evidences of the importance of the work which we are permitted to do at this time in the history of our country. We are very conscious of our need of wisdom and foresight, and we desire your continued confidence and your prayers that we may be guided in our plans during these difficult times.

Yours sincerely,

Lincoln Dsang

Lincoln Dsang, President.

LGD/MR.

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West China Union University,
CHANGTU, Sze.
December 19th, 1939.

To the Executive Committee,
Board of Governors.

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INDEXED

Dear Friends,

This must be a short letter to reach you in time for the meeting of the Executive Committee of the Board of Governors, and sent by Clipper boat. I wish to thank the Board for the very generous assistance which has come to the University as a result of the securing of emergency funds. We have reported to you in previous letters the purpose to which we propose to put these funds. It is very encouraging to us to know that the appeal being made this year is also meeting with a good response.

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LIBRARY OFFICE

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Yours sincerely,

Lincoln Damm

Lincoln Damm, President.

LGD/MR.

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INDEXED

December 27, 1939

President Lincoln Dsang
Dr. Joseph Beech
West China Union University
Chengtou, Szechuan
China

Dear Dr. Dsang and Dr. Beech,

Let me acknowledge receipt of your letter of November 13. In this you tell of the need for additional funds for the program of the Harvard-Yenching Institute during the current year, and request that the Governors make an appropriation of LC\$12,000 or US\$1,000 in addition to the LC\$33,000 program of Chinese studies plus LC\$1,800 for Cheng Te-k'un already in the 1939-40 budget.

A copy of your letter has been sent to Dr. Frank Anderson, who is putting this item on the agenda for the meeting for the West China Executive Committee meeting to be held in Toronto on January 19. That is as early as action in the matter can be taken, for the Governors are always unwilling to make special appropriations by circulation vote and wish to follow the procedure of discussing such requests in a regular meeting. Personally, I am hopeful that the Executive Committee can see its way clear to grant this request. As you know, we have a rather large, and steadily increasing, reserve fund in the Harvard-Yenching Institute account, and it seems to me wise that the money should be used for the purposes for which it is intended.

Since action cannot be taken until January 19, we have not yet sent you a cablegram. We will, however, try to get a cable off to you immediately after this meeting in Toronto.

Very sincerely yours,

B A GARSIDE

BAG:ms

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學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE PRESIDENT
CHENG TU, SZECHWAN, CHINA

INDEXED

4th January, 1940

Ack. 2/9/40

RECEIVED
UNIVERSITY OF NANKING
FEB 9 1940
JOINT OFFICE

Dr. B.A. Garside,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

Your letter of December 8 to Miss Priest,
concerning the disposition of the joint funds, has been
received.

We wish to authorize you to make the deposit
of all joint funds under the appropriation for the
colleges in West China to the account of the University
of Nanking in the Central Hanover Bank and Trust Com-
pany. Will you please notify Miss Priest when such
deposits are made, advising her of the distribution of
all joint funds. As soon as the report is received
we will decide whether to bring the money immediately
to Chengtu or to leave it in New York for a time.
We are carrying a bank account for the joint funds in
Chengtu and will handle the funds from the Associated
Boards in the same way.

We appreciate very greatly the privilege of
having these funds to use for projects in which we are
all interested in West China and can assure you of our
deep gratitude for the expression of confidence you have
shown in allowing us to make the allocation for the use
of these funds.

Sincerely yours,

Lucien D. Sney
President, West China Union
University

Shuming T. Liu
President, Cheeloo University

Y. Fang Wu
President, Ginling College

Y. J. Chen
President, University of Nanking

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南京金銀大學
UNIVERSITY OF NANKING
OFFICE OF THE PRESIDENT
CHENGDE, Szechwan, China

4th January, 1940

RECEIVED
UNIVERSITIES
FEB 7 1940
JOINT OFFICE

Dr. S. A. Gerstle,
Associated Boards for Colleges
180 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Gerstle:

Your letter of December 8 to Miss Priest,
concerning the disposition of the joint funds, has been
received.

We wish to authorize you to make the deposit
of all joint funds under the appropriation for the
colleges in West China to the account of the University
of Nanking in the Central Hanover Bank and Trust Com-
pany. Will you please notify Miss Priest when such
deposits are made, advising her of the disposition of
all joint funds. As soon as the report is received
we will decide whether to bring the money immediately
to Shanghai or to leave it in New York for a time.
We are carrying a bank account for the joint funds in
Shanghai and will handle the funds from that associated
boards in the same way.

We appreciate very greatly the privilege of
having these funds to use for projects in which we are
all interested in West China and can assure you of our
deep gratitude for the expression of confidence you have
shown in allowing us to make the allocation for the use
of these funds.

Sincerely yours,

W. J. ...
President, West China Union
University
W. J. ...
President, Chongqing University
W. J. ...
President, Sinking College
W. J. ...
President, University of Nanking

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INDEXED

February 8, 1940

President Lincoln Dsang
West China Union University
Chengtu, Szechuan
China

Dear Dr. Dsang,

Dr. Anderson has asked that I write you with regard to the discussions and action of the West China Executive Committee concerning the Library (E-1446).

As we analyze the situation, your library needs at West China are of three kinds: -

- (1) Reorganization, and possibly extension, of your present library facilities.
- (2) Securing of a trained librarian, who would have general responsibility for the policy, direction, and activities of the library.
- (3) The purchase of additional books to supplement those already on hand.

All three of these needs seem to be inter-related, and to some extent at least should be dealt with together.

Within the \$250,000 Sustaining Fund that the Associated Boards is trying to secure for 1939-40, we have an item of US\$17,520 for the joint needs of the four universities working together on the West China campus. Most important of these joint needs, as they were presented to us by letters and reports from the field, was that of the library. We assume, therefore, that much, and perhaps all, of this US\$17,520 in joint funds will be used, as and when it is available, for improving the library facilities, increasing your supply of books, and employing trained library staff. Up to the present time the Associated Boards has made available 48% of this \$17,520, though I believe the amount has not actually been drawn by the field as yet. We are hoping that the remaining 52% of this amount will be secured before June 30, though of course we can make no definite promises as yet.

The next activity in which we are engaged at the present time is that of trying to secure here in America either gifts of the books needed, or gifts in money that can be used for the purpose of buying the books required. Several of those in our office have been engaged in recent months in trying to compile a complete list of the books most urgently needed in Chengtu, so that we will have concrete requests to put before possible donors. Mr. Oliver Caldwell has been

0105

President Dsang

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February 8, 1940

taking the lead both in compiling these lists of books, and also seeking for possible sources of contributions either in books or in money. We hope that during the months just ahead this work that he is doing may bear encouraging fruit. Here too, however, we dare not make any promises as yet.

The third problem which we seem to face is that of finding at least one fully trained librarian, and possibly one or more assistants. Where we will find such a man or woman, and what his or her nationality should be, are questions in which we have not yet made much progress. We would be grateful for all the advice and assistance which you on the field can give us. In accordance with the request in Mr. Robertson's letter quoted on Page 10 of the Minutes, we are looking about here in America for such a librarian. Whenever we can discover any promising candidate, we will communicate with you. If, however, you are able to discover in the meantime any one in China who is thoroughly qualified in this work and who would be available, please let us know.

We would welcome your suggestions and criticisms in regard to any or all of the steps we are taking along the lines indicated above.

Very cordially yours,

B A GARSIDE

BAG:ms

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6-14-48 *ack gdp*

West China Union University,
CHENG TU, Szechwan, March 26th, 1940.

Dear Dr. Garside,

*ack
6-14-40
gdp*

On behalf of the four Christian institutions in Chengtu we wish to send greetings to the meeting of the Associated Boards for Christian Colleges in China, and take this opportunity to express our deep appreciation of the continued support that is being given to us.

Last year it was voted at the meeting of the Associated Boards to make a joint grant for the work we are doing on this campus, and we wish to report to you the proposed allocation of the money that has been assigned to us. In a recent letter from you we learned that to February 1st, 1940, there was an amount of US\$8,410.00 available for immediate use. Consequently we have divided the appropriation into two sections: the first section covering funds already in hand; the second section covering anticipated funds before the close of June 1940.

1st Section.

Based on the report that the following is available	US\$8,410.
Reserve for purchases of equipment and books for all institutions, orders to be placed abroad	3,000.
Balance available to be sold locally	US\$5,410.
Estimated that the average exchange rate is 18.50	C\$100,085.

To be expended as follows:

- | | |
|--|-------------------|
| 1. Student Social Center - | |
| \$3,000 to complete construction, \$1,000 for maintenance for first year | C\$ 4,000 |
| 2. Religious activities on the campus | 2,000 |
| 3. Student Service Corps in summer vacation | 3,000 |
| 4. Dugouts and protection from air raids | 3,000 |
| 5. Changes in gymnasium to be used for auditorium | 7,200 |
| 6. Transportation for all institutions | 20,000 |
| 7. Chemistry Building | 50,000 |
| 8. Fire Engine - estimated US\$600 (1/2 cost) | 11,000 C\$100,200 |

2nd Section.

Based on estimated of funds anticipated - balance	US\$ 9,110.
Reserve for purchases of equipment and books for all institutions, orders to be placed abroad	2,500
Balance if entire amount is realized	US\$ 6,610.
Estimated that the exchange will be 15.	C\$99,250.

To be expended as follows:

- | | |
|---|-------------|
| 1. Balance for Chemistry Building | C\$ 30,000. |
| 2. Transportation needs - all institutions | 20,000. |
| 3. Library extension | 20,000. |
| 4. Contingent - balance to be allocated later | 29,250. |
| | C\$ 99,250. |

(Note: In planning the needs, allowance has been made in case the full amount anticipated is not secured.)

You will note that C\$80,000 is assigned for the Chemistry Building, as it was impossible to complete the construction within the original estimate due to the rapid increase in the cost of all building materials. It has seemed to us that it is important to have this building completed and we are therefore using a large portion of the grant for this purpose.

This leaves as contingent an estimated amount of C\$29,250., but as soon as the result of the campaign is known, this money will be allocated. One of the first claims will be the lithograph outfit required for the several music departments.

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We are glad to report that the work of all the institutions is going along smoothly and this is proving to be the most normal year for regular work since the outbreak of the war. We feel there has been progress made in working out a plan for coordination of several departments with courses open to the students of all the institutions.

During the past few months we have felt very keenly the increasing cost of all commodities in China. With the continued devaluation of the Chinese dollar and the corresponding increase in the cost of living, it is becoming difficult to meet our daily needs and we depend very largely on the help that is being given to us from the Associated Boards, not only for our individual budgets but for all joint needs on the campus. This year we are experimenting with a joint order for chemicals and laboratory supplies and feel as it will serve all institutions we can count on the joint funds to cover the cost of transportation from Hongkong to Chengtu - often from two to three hundred percent of the value of the order. It is early in the year to know the exact needs of the institutions but we have estimated some of the most pressing ones and wish to present for consideration a request that twenty-two thousand dollars (US\$22,000) be granted to the institutions in Chengtu for the following purposes:

1. Reserve for purchases abroad of equipment and books		US\$12,000
2. for all institutions.		
3. Maintenance of the Student Social Center	C\$1,500.	
4. Religious activities on the campus	2,000.	
5. Student Service Corps - continuation	3,000.	
6. Transportation - all institutions	40,000.	
7. Subsidy for textbooks for students	15,000.	
8. Relief for staff and students in case of air raids	5,000.	
9. Lithograph machine for printing music	2,000.	
10. Teachers training course - balance needed	20,000.	
11. Unallocated at this date	31,500.	
Estimated at the average rate of 12:1	C\$120,000.	US\$10,000.
Total request for 1940-1941		US\$22,000.

Although the amount reserved for purchases in United States currency may seem a large proportion of the total request, may we point out that with the present rate of exchange it is prohibitive to use any of the local grants for purchases abroad, so we are proposing that local grants received from government agencies or foundations in China be used to meet the needs in China, and grants made in United States currency used for purchases of necessary supplies and equipment abroad. The amount for each institution will be decided according to need and student enrolment.

It is almost impossible for students to purchase textbooks under present conditions, and it is proposed that this amount of \$15,000 be used as a capital fund, with provision to rent to the students the most needed books, both in English and Chinese. Although in principle this fund should be revolving, we know there is bound to be loss in handling the books, and everyone recognizes it to be one of the important needs on the campus today. You may know that the Council of Higher Education granted C\$10,000 to open the Teachers Training Course as soon as the government granted permission for the work to be given by the private institutions. This money is still in Shanghai but if we can secure the permission from the Ministry of Education, it will not be sufficient to meet this need. We are therefore asking for an additional amount of \$20,000 for the proposed budget for the first year will be approximately C\$30,000.

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We are glad to report that the work of all the institutions is going along smoothly and this is proving to be the most normal year for regular work since the outbreak of the war. We feel there has been progress made in working out a plan for coordination of several departments with courses open to the students of all the institutions. During the past few months we have felt very keenly the increasing cost of all commodities in China. With the continued devaluation of the Chinese dollar and the corresponding increase in the cost of living it is becoming difficult to meet our daily needs and we depend very largely on the help that is being given to us from the Associated Boards, not only for our individual budgets but for all joint needs on the campus. This year we are experimenting with a joint order for chemicals and laboratory supplies and feel as it will serve all institutions we can count on the joint funds to cover the cost of transportation from Hongkong to Chengtu - often from two to three hundred percent of the value of the order. It is early in the year to know the exact needs of the institutions but we have estimated some of the most pressing ones and wish to present for consideration a request that twenty-two thousand dollars (US\$22,000) be granted to the institutions in Chengtu for the following purposes:

1. Reserve for purchases abroad of equipment and books for all institutions.	US\$12,000
2. Maintenance of the Student Social Center	C\$1,500
3. Religious activities on the campus	2,000
4. Student Service Corps - continuation	3,000
5. Transportation - all institutions	40,000
6. Subsidy for textbooks for students	15,000
7. Relief for staff and students in case of air raids	2,000
8. Lithograph machine for printing music	2,000
9. Teachers training course - balance needed	20,000
10. Unallocated at this date	11,500
Estimated at the average rate of 1:1.1	C\$150,000
	US\$10,000

Total request for 1940-1941 US\$22,000

Although the amount reserved for purchases in United States currency may seem a large proportion of the total request, may we point out that with the present rate of exchange it is prohibitive to use any of the local grants for purchases abroad, so we are proposing that local grants received from government agencies or foundations in China be used to meet the needs in China, and grants made in United States currency used for purchases of necessary supplies and equipment abroad. The amount for each institution will be decided according to need and student enrollment.

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The other items are self-explanatory or a continuation of projects started on the campus by the four institutions.

The faculty and staff of all the institutions join with us in sending our best wishes to you all for a successful meeting on May 13th, and assure you of our gratitude for the very loyal support that has been given to us during these years.

Sincerely yours,

Shuming T. Liu
Shuming T. Liu, Cheeloo University.

Yi-fang Wu
Yi-fang Wu, Ginling College.

Y.G. Chen
Y.G. Chen, University of Nanking.

Lincoln Dsang
Lincoln Dsang, W.C.U.V.

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3-26-40

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The faculty and staff of all the institutions join with us in sending our best wishes to you all for a successful meeting on May 13th, and assure you of our gratitude for the very loyal support that has been given to us during these years.

Sincerely yours,

Shoming T. Liu
Shoming T. Liu, Cheelo University.

Yi-fang Wu
Yi-fang Wu, Giming College.

Y. G. Chen
Y. G. Chen, University of Banking.

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Lincoln Darrig, W.C.U.V.

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MAY 11 1940
COMMUNICATIONS SECTION

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INDEXED

West China Union University
Chengtú, Szechuan, China
April 22, 1940

Dear Friends,

During the year the political situation in China has not greatly changed. The Central Government in Chungking has held two meetings of the People's Political Congress, the members of which represent all classes of society. Since the Generalissimo has become acting Governor of our province, the meeting of a Provincial Political Council has been held, of which I have the honour to be one of the members representing educational institutions. The National People's Assembly will meet in November of this year to consider and adopt a new constitution. The setting up of the Wang Ching-wei government in Nanking is simply part of the campaign of invasion, and there has been no evidence to suggest that it has the support of any responsible group of Chinese people. At the same time it is still impossible for us to determine when and how the war will be brought to an end. We understand that the Central Government of Chungking is fully prepared to continue the struggle for several years.

The relations of the University with the Central and Provincial Governments continue to be good, and our appeals for financial assistance are given sympathetic consideration. In our Tanning and Pharmacy projects and in our Biological Supply Service the University is giving practical demonstration of our interest in the war services and in the plans for reconstruction proposed by the Governments. The Provincial Commissioner of Education took a keen personal interest in the arrangements for the public recognition of the services of Dr. Beech and the place of the University in the educational life of the country.

During the year we have established closer relations between the departments of the colleges of the five universities. In some cases courses have been combined, in others teachers have been exchanged, and as a result the students of all the Universities have had the opportunity of benefiting from the instruction available. A joint Student Discipline Committee takes care of common problems and plans the carrying out of disciplinary regulations. There is a fortnightly meeting of the four Presidents for the discussion of common problems. We are doing everything possible to increase the amount of cooperation and coordination between the several institutions.

Several departments have been strengthened by the grant to the University of five Chairs from the British Boxer Indemnity Fund and the appointment of highly qualified professors to fill them. We expect this will result in improved standards and increased research work. The Chairs supported by the Government grant are occupied by teachers of high reputation who continue to do most satisfactory work.

During the year we received from the Ministry of Education an order for the reorganization of the administration of the University. These new regulations were passed by the National Educational Conference and are considered by the Ministry of Education to be the best and most

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efficient form of organization for university administration. According to these regulations the President is the head of the administration. Under him there are three officers: Dean of Studies, whose office takes care of all matters concerning the academic work of the colleges, curriculum, and students; the Comptroller, whose office looks after such matters as finance, property, and business; the Director of Discipline, whose office takes care of disciplinary questions and matters affecting the welfare of students. In our own internal arrangement the Chinese Vice-Chancellor is the Dean of Studies and the Western Vice-Chancellor the Comptroller. The General Faculty is a representative body of the University, which considers questions of general policy, financial, academic, and disciplinary.

The difference between the new regulations and our former organization is that responsibility now rests on the officers, such as the President, the above-mentioned officers, and the academic Deans, rather than on committees. Each College still has its own faculty organization, and such committees as Library, Finance, Property, and Committee on Studies continue to function. The President's Council, made up of representatives of the colleges and committees meets at the call of the President to discuss important matters. The Ministry of Education expects these regulations to be put into effect in all universities, national and private. We are hopeful that these new arrangements will be helpful and will result in greater efficiency.

We are continuing our projects in connection with the Science Departments. The Provincial Government is continuing its grant for research in connection with Tanning, and the Central Government provides funds necessary for the Department of Biology to prepare biological specimens and models for use in lower grade schools - a very specialized and useful service under present conditions. The Department of Pharmacy now has a staff qualified to do the necessary research and is producing drugs in much larger quantities, thus meeting a very pressing need in these difficult days. Funds for this project are provided by the International Red Cross and the New Life Movement.

Since the other Universities came to our campus, we have felt the need for a Student Center. A gift from the National Student Relief Committee enabled us to erect a small building which has just been opened under rather unusual conditions. A representative of an American broadcasting station made records of the proceedings and these are to be broadcast from Des Moines, Iowa.

At the time of the Chinese New Year the Five Universities' Choral Society of about one hundred members made the two day journey to Chungking by truck and presented a series of concerts which were very favourably received and which did much to provide publicity for the Universities. The standard of work done by this Society is higher than was possible in former years.

April 22, 1940

The Board of Directors did not meet in Chengtu, but chose Chungking as its meeting place. This made it possible for several members of the Board who had not yet attended an annual meeting to be present and for the Board to share in the public ceremony in connection with the Order granted to Dr. Beech by the Central Government. The Board of Governors representative, Mr. Chang Kia-ngau, Minister of Communications, presided. The only three members not attending were detained in Chengtu. This meeting, therefore, was of unusual interest, and it was quite clear that in the future the members will take much greater personal interest in University affairs. From the minutes you will note that they pledged themselves to raise a large sum of money as an endowment fund for beds in the new Hospital. This action was inspired by Dr. Beech's remarks to the Board. The report of the University was received with much interest, and members of the Board gave their personal support to the policies outlined. It is a great satisfaction to us to have accomplished in this way what we had been aiming at for several years, i. e. a full attendance of Board members not living in Chengtu.

The occasion on which Dr. H. H. K'ung, representing the Government, conferred on Dr. Beech the Order of the Jade in recognition of his service to the University and to China was very formal, and the arrangements were perfect. The Minister of Education, Mr. Chen Li-fu, and the Minister of Communications, Mr. Chang Kia-ngau, were hosts, and among those present were Marshal Feng Yu-hsiang, a number of high officials and the American Ambassador - about forty in all. The remarks of those who spoke were very flattering to Dr. Beech and to the University. It was evident that the University is now considered as one of the important educational institutions of China. Many other functions were held in honour of Dr. Beech, including one of the Chungking Alumni, which was a very enthusiastic meeting and a good indication of the spirit existing between the University and its graduates.

The partial destruction of the Dental Wing of the Medical-Dental building and the loss of so much valuable equipment was a severe blow. A special appeal has been made to the Central and Provincial Governments for funds to assist in rebuilding and in re-equipping the departments concerned. As the work of the Medical-Dental College is highly regarded in all circles we have good hopes of a favourable response. Temporary arrangements have been made for the accommodation of the departments in the new Hospital building. This has enabled the work of the departments to be carried on this term, and we plan to have the Dental Wing rebuilt and ready for occupation after the summer. We hope it will be possible for you to secure special funds to meet the emergency which has resulted from this fire.

Our building programme has been greatly delayed because of difficulty in securing materials. However, it has been possible to complete certain parts of the new Hospital and the small buildings which constitute the Lepor Hospital. The new Science building has suffered most

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President Lincoln Dsang
to West China Friends

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April 22, 1940

in the matter of delay, but we are assured that the whole building will be ready by the opening of the new term. The Single Teachers' Residence, to accommodate forty teachers, will be completed before the summer. Work on residences for married teachers is held up because bricks and lumber are not available. The rise in the cost of these building materials has caused us much anxiety. We have been fortunate in securing certain small parcels of land which formerly were not available, and one of these is next to the Cadbury Education building, so that we are now in a position to erect the West Wing of this building if funds can be found. This would do much to relieve pressure for classroom space, and would be of particular advantage to the Fine Arts faculty. Dr. Beech has been asked to make clear to you the desirability of securing certain small areas of land not in the market at present, but jutting into our university property and of special value to us if ever the opportunity occurs to secure them.

In June of this year we are expecting to graduate eighty students - 32 in Arts, 20 in Science, 16 in Medicine, 7 in Dentistry, and 5 guests. Of these 53 are men and 27 women. Statistics covering our registration and gifts received from the Governments and from other organizations have been forwarded to you under separate cover. I feel sure you will consider these gifts as satisfactory indications of the regard in which the work of the University is held.

It has been quite impossible for me to cover all phases of our work in this report without making it much too long. Some of the problems we have faced during the year have been very hard ones, but considering the difficult times in which we are living and the conditions arising from the war, we must express our thankfulness that in God's providence we have been able to continue our work and to realize more clearly our strength and our weaknesses. We hope to continue to deserve your confidence and most sincerely appreciate the financial support you have given us. In the special circumstances now prevailing we do not hesitate to urge that favourable consideration be given to our appeal for funds necessary to establish and extend the service of the University.

We trust that the annual meeting of the Board as well as the meeting of the Associated Boards may result in decisions which will still further strengthen the cause of Christian education in China.

With all good wishes, I remain

Yours sincerely,

Lincoln Dsang, President

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May 16, 1940

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President Lincoln Dsang
West China Union University
Chengtou, Szechuan, China

My dear President Dsang:

We had a very fruitful meeting of the Board of Governors yesterday, and had the great advantage of having Dr. Beech with us to explain to us clearly all matters on which questions might arise. The minutes will be sent to you as soon as possible.

Your report was read in its entirety, and attention was directed to several other important communications from Mr. Robertson, Dr. Sparling, and others. I need hardly say that all the information thus afforded was received with the greatest satisfaction, and I was asked to write to you expressing, on behalf of the Board, their gratitude for the splendid work which you and your colleagues are doing under conditions of the greatest difficulty. You may be assured of their prayers to support you in your onerous task.

It was gratifying to read the details of the scheme for the re-organization of the University, and we hope that this will make for increased efficiency, though it is evident that it will involve greater responsibilities for yourself.

In particular, it was a matter of the greatest satisfaction that the Chinese Government had seen fit to confer such high honor on Dr. Beech, and the Board wish me to ask you to convey to the Board of Directors their congratulations on the distinction thus conferred on one to whom the University owes so much.

There is another matter which the Board wish me to mention. The Board received with much satisfaction the really remarkable report of Mr. Walter Small, Superintendent of Construction, and are frankly amazed at the number of buildings which have been or are being erected under conditions of the greatest difficulty. They felt, however, that in one point action on their part was required, and I subjoin a copy of three resolutions which they felt it incumbent on them to pass:

- "VOTED (1) That this Board has noted with apprehension that an important structural change was made in the building plans for the Entrance Lobby of the Clinical Hospital originally approved by the Board of Governors, over the protest of the builder as recorded in his report. The Board of Governors would call the attention of the University and of the Building Committee to the necessity of obtaining the approval of the Board of Governors for any important changes in plans as approved by this Board.
- "(2) That further, in view of the responsibility of the Board of Governors for the security of all buildings erected by them, competent professional advice be at once secured as to the soundness of the structure actually so changed, and a report be submitted at an early date to the Board of Governors.
- 0116

May 16, 1940

"(3) That the Board of Governors, having noted in the Report of the Superintendent of Construction the statement that the Dental Faculty has borrowed money with which to erect the Dental Clinic, would remind the Field authorities of the Board's repeated instructions to the effect that no construction should be undertaken for which contributed funds are not actually in hand, and would urge that provision be made temporarily in some part of the completed portion of the Hospital plant for the greatly needed Dental Clinic."

The above resolutions, I think, explain themselves, and we are sure that you and your colleagues will take note of them. In particular, the Board will be grateful if, for their own protection, you will be so good as to have action taken on the second resolution as soon as possible.

The matter of the Bursar also came under consideration: it was understood that Mr. Albertson will not be returning to the University in this capacity. The Board has no information from you as to who is to be his successor, and I was asked to invite correspondence from you thereon, inasmuch as the appointment of Mr. Albertson was made by the Board of Governors.

Assuring you and all your colleagues of our continued prayers and good wishes,

Yours sincerely,

Frank Anderson

FA:VW

Dictated but not signed
by Dr. Frank Anderson

Via S.S. "Pres. Pierce"
from San Francisco, Calif.

0117

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INDEXED

May 27, 1940

President Lincoln Dsang
West China Union University
Chengtu, Szechuen, China

Dear President Dsang:

I am writing to inform you of the actions taken by the Sub-Committee on Scholarships in reference to the use of the amounts available from the Sustaining Fund this year. As you will recall, I wrote you some time ago about the use of this fund. Although no applications have come from you for assistance from this fund, we have taken into consideration the case of Mr. John Kao, who had last year a grant of \$600 from the Massachusetts Institute of Technology. This grant was reduced for the coming year to \$300, making it necessary to find an additional \$300 for him. Our Scholarship Committee has voted to grant this \$300 from the very small fund which we have available. This of course will not reduce the amount being advanced by the University in Chengtu, as this only brings up to the same figure the amount available in America.

I will be writing you shortly regarding plans for this fund for next year, 1941-42. We have had considerable difficulty this year due to the fact that nominations were received too late to adequately present them to the colleges concerned. It will be necessary in this connection that nominations for scholarship help in 1941-42 be in our hands not later than November 1, 1940.

Sincerely yours,

JH:A

Secretary.

Via S.S. "Pres. Monroe"
from San Francisco, Calif.

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ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

150 Fifth Avenue
New York City

Via Clipper

June 10, 1940

President Lincoln Dsang
West China Union University
Chengt'u, Szechuan
China

Dear Dr. Dsang:

Several times during the past year we have had occasion to write concerning various reports that need to be made out and sent to America. In one of my letters, I promised to remind you of these again at the time when the reports should be prepared. I am listing hereunder in separate paragraphs the items required. All of these are required fairly early in the Fall and since the China mails are so uncertain, we wish to request you to have these reports prepared immediately upon the closing of the books as of June 30, 1940. This will insure their reaching us in time for use and for delivery to the persons concerned, so that no complications will arise.

1. Report to the Harvard-Yenching Institute. This report is required by the Harvard-Yenching Institute to be in hand in ample time before their Fall meeting in order to prepare it for presentation. We have had difficulty in getting reports from some of the Colleges in time for this meeting, and this last year we have had two cases of the postponement of payment of the grants as a result of this delay. May we urge you to send this report in ahead of time so that there will be no danger of repetition of this situation in the case of any of our Colleges?

2. Report regarding Special Rockefeller Foundation Grants. In connection with the Sustaining Fund grants for the year 1939-40, there was designated by the Rockefeller Foundation the sum of \$8,000 for West China Union University. This grant was made with the understanding that a full report would be given as to how this money was applied during the year. We should have immediately a report on this amount, so that we may compile the proper information for the Rockefeller Foundation. No appeal for funds for 1940-41 can be made until this report is completed.

3. Report to the State Department of Education at Albany, New York. Sometime ago we sent the blanks for the report to the Regents of the University of the State of New York. There were two blanks furnished - statistical and financial. Two copies of each one of these reports should be sent to our office, so that we may file one copy and forward one to Albany. This report is also due early in the Fall and should be prepared immediately.

4. Statistics for Annual Report of the Associated Boards. We have mentioned at various times the information required for the Annual Report of the Associated Boards. In the past we have had considerable difficulty because of the lateness with which this information comes in, and this has greatly handicapped us in the use of our Annual Report. We should have the material in hand so as to begin the preparation of our report not later than the first of September. In our general letter dated March 5, we attached a form asking for certain

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President Lincoln Dsang

-2-

June 10, 1940

information for our statistics. We are attaching another copy of this form, so that you may have it at hand to fill in and return to us as promptly as possible. If this information can be secured from each one of the Colleges, it will enable us to make a much more complete and accurate Annual Report than has hitherto been possible.

We earnestly request your careful attention to the items listed above concerning these various reports. None of these reports should reach us later than the last week in September if we are to use them properly. As mentioned above, the uncertainty of the China mails makes it important to allow plenty of time for the reports to reach us.

Thanking you for your cooperation in the preparation of these reports,
I am

Sincerely yours,

Secretary

JIP:D
Enc.

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Copy to Mr. H. D. Robertson

June 11, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
HONGKONG, CHINA

ack
9/27/40

Dear Dr. Dsang:

Attached hereto are the minutes of the Annual Meeting of the Associated Boards. No attempt will be made at this time to go into great detail regarding these minutes, particularly as some of the references to the Executive Committee call for action by that group in order to complete the instructions of the Annual Meeting. However, I would like to call your attention to the following:-

On page 4, you will note reference to a report on the Colleges by Dr. Cressy. The Executive Committee is making further study of this report. The document itself is quite bulky, and we are uncertain just how it will fare in second-class mail to China. We have, therefore, suggested to Dr. Cressy that he take a sufficient supply of these copies with him when he returns to Shanghai and see that they get into your hands as soon as possible thereafter.

On page 5, you will note the report of the Committee on Christian Character, Staff and Curriculum. As this has been referred to the Executive Committee, such items in it as concern the field will be forwarded to you upon completion of their action.

On page 9 is the report of the Committee on Correlation under action AB-1093. We recommend this to your attention, particularly in reference to the items mentioned in the report.

Actions AB-1094 and AB-1095 will be considered by the Executive Committee shortly, and if anything can be done in connection with these actions, you will be advised as soon as consideration has been given.

Under the report of the Committee on Finance, you will note action AB-1090 to recommend certain procedure regarding the Sustaining Fund for the coming year. The working out of the details in connection with this action is now in the hands of a special committee. The effect of this on your program will be discussed as soon as the Executive Committee has taken action.

We trust that these minutes will reach you in good order. Also enclosed are the minutes of the Executive Committee of May 3 which preceded the Annual Meeting. There is nothing particular in these minutes which need discussion in this letter.

Sincerely yours,

JIP:VW
Enc. 2

Secretary

Via S.S. "Pres. Taft"
from San Francisco, Calif.

0121

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8
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Via S.S. "Pres. Adams"
from San Francisco, Calif.

INDEXED

June 17, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

ACK
9/27/40

Dear Dr. Dsang:

In a recent letter to you we suggested that a letter would be forthcoming, giving information about the handling of faculty scholarships for the year 1941-42. There has been opportunity to see some indication of what might be available for next year, and it now appears that the amount of money which can be included in the Sustaining Fund for this coming year will still be the very limited amount which was included this last year. This means that we will not be able to give help on many of the applications which will be sent in. However, we do want to continue to work at this problem, with the hope of getting it so organized that as means develop which will enable us to take care of more applicants, we will have the plan operating in an efficient way. Perhaps during this next year, we can get at least our plans worked out.

One of the greatest difficulties this past year has been the time element, particularly in reference to the presentation of cases to different schools in time for proper consideration. We are, therefore, asking that all applications be sent to us in time to reach the New York office not later than November 1, 1940. There are, no doubt, applications which were made for the fall of 1940 on which we have not been able to help. Will you please repeat the applications for any such persons whom you wish considered for beginning work in the fall of 1941?

There are a number of details yet to be worked out by our committee, and this will be done early in the fall. In the meantime, the most important factor is the one of getting the applications, together with full information, into our hands so that we may begin our investigation of possibilities in November. Another important item is this matter of complete information. Every application should be accompanied by a transcript of grades, showing the courses taken and the grades received for college work taken to date. Any college in America considering an applicant requires this information, and it is useless for us to present a case without this record. Our committee, of course, will want to know the prospective plan for each person. This should include the length of time which the candidate expects to spend in America studying, as well as some indication of what your institution expects to do for him or her in the way of assistance on the expenses.

Attached hereto is a part of the report of the Committee on Christian Character, Staff and Curriculum, which deals with the sub-committee handling scholarships. This gives the background of the discussions to date. You will note a number of things which indicate the way in which this committee is approaching the problem. Each section of the report deals with some particular problem connected with scholarships, and the problem of making them effective. It is hoped that you will give this report careful attention, and in making applications for help in the year 1941-42, that you will give careful consideration to the tentative plans suggested therein.

I must again express to you our regret at not being able to enlarge this fund for the coming year. The funds available will only help a few. It is hoped that by keeping this small beginning alive and working, it will develop into something much larger in the coming years.

Sincerely yours,

Secretary

JIP:VW
Enc.

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Lincoln Dsang

Associated Boards for Christian Colleges in China

One Hundred-fifty Fifth Avenue . . . New York, N. Y.

June 21, 1940

To the Presidents of
the China Colleges

Dear Friends:

Owing to the volume of work concerning the holding of the annual meetings in May, we did not get a general letter written to the field at the regular time. Since the last general letter, there have been a great many things happening. The Annual Meeting of the Associated Boards has been held, as well as a number of the annual meetings of the individual boards. I will make no attempt to discuss particular items dealt with at the meetings, since you will have received the minutes and covering letters concerning them.

The week beginning May 13 was a very busy one for every one connected with the China Colleges. Monday, the 13th, and Tuesday morning, the 14th, were set aside for the Associated Boards meeting. We were very fortunate in having with us Dr. Joseph Beech, Chancellor of West China Union University, who had recently returned to America. Every one was greatly interested in the honors which he had received from the Chinese Government. It was our further good fortune to have Bishop Ralph Ward present, who had just completed a trip to China which had taken him into a large number of the locations where our Colleges are working. Two of our own board members from America had been in China during the year. These members, Dr. E.C. Lobenstine and Dr. L. S. Ruland, were able to give us first-hand and fresh information concerning the situation on the field. On Monday evening we had the friends of the Colleges together for dinner, and Dr. Beech and Bishop Ward spoke of their recent experiences in China.

At the present time, we are all busy trying to get the Sustaining Fund for the current year completed. The process of getting the remaining amounts necessary to reach the goal is proving to be quite difficult. The chart has been crawling up gradually towards the final mark, but we are not yet sure that June 30 will see the \$250,000 reached. Recent happenings in Europe are, of course making it more difficult to raise money in America, since so many new appeals of an emergency nature are being presented every day. The Executive Committee has been wrestling with the problem of plans

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To the Presidents of
the China Colleges

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June 21, 1940

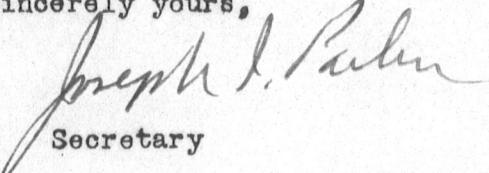
for next year, and will meet again this week to set a final figure for our 1940-41 Fund. We are having to approach the coming year with a greater amount of faith than has been required in previous years. No one knows what the effect of the war in Europe will be upon life in America, and whatever the results, our work for the China Colleges will undoubtedly be involved in those things which affect the life of the nation. We are going ahead, planning definitely on a Sustaining Fund campaign, with the belief that we cannot fail in supporting the great need of the Colleges.

Attached hereto are the two most recent bulletins of the progress of the 1939-40 campaign. These give more detailed information as to what has been happening.

The staff in New York will be working through the summer, each one taking a bit of vacation as the schedule allows. Mr. Garside is going to be active in the Pacific Seminar, which will be held at Silver Bay in July, and will be in the office a good part of the remaining summer. The rest of us are dividing up the time during the summer in such a way that some one of us will always be available for the handling of the regular business which should be looked after.

As this school year comes to a close, we want to again thank you for your fine cooperation during the year, and to assure you that we are looking forward to another school year of even greater accomplishment in the Colleges in China.

Sincerely yours,


Secretary

JIP:D

Enc. - Progress Bulletins Nos. 14 and 15

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Copy to: Mr. H. D. Robertson

Via S.S. "Pres. Cleveland"
from San Francisco, Calif.

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hongkong, China

June 27, 1940

INDEXED

Ack by
Robertson
8/29/40

Ack by
Dsang
9/27/40

Dear Dr. Dsang:

Enclosed are the minutes of the meeting of the Executive Committee of the Associated Boards held on June 21, 1940. May I call your attention to the following items:-

1. Report of the Committee on Special Askings. This Committee had the very difficult task of considering the askings from the various Colleges, both as to the items to cover budget deficits, as well as special emergency askings. The Committee spent considerable time in going over the figures very carefully and adjusting them to come within the total amount set by the Annual Meeting of the Associated Boards for the Sustaining Fund this coming year. The processes concerned in doing this particular job are always difficult, and the members of the Committee made their recommendations with a great feeling of regret at not being able to give each of the schools the full amount of its askings. At the same time, the Committee was under the pressure of the effects of recent war news from Europe, and plans for the raising of the Sustaining Fund for next year had to be approached with a great deal of faith.

You will note in action E-1104 the amounts allocated divided into two columns. It is hoped that these amounts can be raised and sent to you, but they will only be available if and when secured. You will note under vote E-1105 the arrangements for the distribution and accounting of these amounts. The Executive Committee has made no attempt to limit the authorities on the field in the administration of these amounts from the Sustaining Fund, and no indication is given as to whether they apply to budget deficits or special items. As the amounts allocated become available, it will be left to you to decide what items on the field are the most urgent to which these should be applied.

2. The Associated Boards Budget for 1940-41. This item is handled in America, and we have written to the officials of each college board concerning the items included under vote E-1107. Explanations preceding the vote indicate how the shares were determined.

3. Visit of Board Members to the Field. Under vote E-1108 you will note the action taken regarding the visits of Dr. Ralph Diffendorfer and Dr. L.J. Shafer. Dr. Diffendorfer is a member of the University of Nanking Board, and Dr. Shafer is a member of the Fukien Christian University Board. We do not know yet what their itinerary will be, but they have been asked to visit any of the Colleges which are convenient to their trip as planned. If they succeed in getting to your campus, we hope that you will make use of their visit for strengthening the contacts between our work in America and the work on the field.

Other items in the minutes are self-explanatory.

Sincerely yours,

Secretary

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WEST CHINA UNION UNIVERSITY

私立華西



協合大學

Ack.
8/13/40
JDP

ADMINISTRATION OFFICE

CHENG TU, SZECHWAN

July 3rd, 1940.

Mr. Joseph I. Parker,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

RECEIVED
UNIVERSITIES
AUG 12 1940
JOINT OFFICE

Dear Mr. Parker,

Original
List sent
to Mr. Lasker
8/13/40
JDP

Your letter of March 18th reached us right at the end of April, and I am at last able to send you some information regarding research projects, which may be of use to Mr. Bruno Laskar.

In our list, set out according to the Colleges in which the various staff members are working, we have given all the projects which might in any way be related to the subjects mentioned in your letter. If we have given more information than you need, then you are at liberty to delete such before sending on to Mr. Laskar.

This has been a busy year for all the universities on our campus. You will understand how thankful we all feel to have been able to complete the year without disturbance from air raids. The Joint Baccalaureate Service and Graduation Ceremonies went off quite happily on June 23rd and 24th. Many students have scattered for the vacation period, but many others remain, for their homes are too far away. About a hundred students are leaving within a couple of days for summer service amongst the Border Tribes; eighty or so have agreed to give up a year's study in order to join up with the "Friends of the Wounded" in various parts of the country.

As you will have heard Chungking is having severe bombing, and we expect our turn to come before long. However, all being well, we plan to open the fall term on Monday, September 9th.

With all best wishes to you for a good summer vacation,

Yours sincerely,

Lincoln Dsang

Lincoln Dsang,
President.

LGD/MR.

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RESEARCH WORK IN WEST CHINA UNION UNIVERSITY

COLLEGE OF MEDICINE & DENTISTRY

1. Department of Biochemistry

Name of Worker: Mr. T. H. Lan

Status: Sen. Instructor & Acting Head of Dept. of Biochem.

Subjects: Nutrition Studies in Chengtu
Chemistry of the Chinese drug - ya dan dzi
Vitamin C and tuberculosis

2. Department of Anatomy

Name of Worker: Dr. T. Y. Beh (with others)

Status: Sen. Instructor, Histology & Embryology

Subject: Studies on mummies found in Szechwan.

3. Department of Physiology & Pharmacology

Name of Worker: Mr. D. R. Feng

Status: Assoc. Prof. Physiology & Pharmacology

Subject: Chemistry of Ya Dan Dzi (an anti-dysenteric drug)

Names of Workers: S.S. You and T.M. Chu

Status: Students working under direction of L. G. Kilborn

Subject: Pharmacology of Ya Dan Dzi

4. Department of Pathology

Name of Worker: T. H. Williams

Status: Professor and Head of Dept. of Pathology

Subject: Surveys of parasitic infestation in Szechwan

5. Clinical Departments

The only really active one in research is the Department of Ophthalmology. This department has during the year published a large number of papers on eye conditions found in West China. Those contributing most to the medical journals are:-

Names of Workers: E. R. Cunningham - Prof. of Ophthalmology
Eugene Chen, Prof. of Ophthal. & Head of Dept.
W.S. Mao, Member of Hospital staff

6. Name of Worker: R. C. Agnew

Status: Prof. of Oral Path. & Head of Dept. of Oral Biological Sciences

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Subject: A paper on Ch'uan Miao Music, to be published in the Journal of the West China Border Research Society.

COLLEGE OF SCIENCE

Name: R. C. Spooner
Status: Assoc. Prof. of Chemistry & Head of Department
Subject: "Water Analysis across the Chengtu Plain". This has bearings upon engineering, as the water is very "hard", and also upon agriculture, geographical study, and the use of water for power.

Name: Dr. Chen Chi-ping
Status: Professor, holding chair from Brit. Boxer Ind. Fund.
Subjects: The study of Photography with native materials. Activated carbon used in gas masks, etc.

Name: Dr. T. H. T'ang
Status: Professor of Pharmacy, holding chair from Brit. Boxer Ind. Fund.
Subject: Szechwan natural drugs, their purification and their use.

Name: Dr. Li Hen (or Li Hsiao-fang)
Status: Prof. of Maths., Head of Dept. of Maths. & Physics.
Subject: Calculation of the path of the Sept. 21, 1941 eclipse across Sian, Hankow, and Fuchow for the astronomers of the world.

Name: Mr. H. L. Chang (and his wife)
Status: Prof. of Maths. and Head of Maths. Division.
Subject: Statistical Work along the line of life-insurance, money-societies, rates of interest, and the rise and fall of prices, as problems in Szechwan.

Name: Mr. Lo Wu-nien
Status: Graduate of one year's standing.
Subject: Methods adapted from radio research in the working over of the properties of woods. He has devised a moisture meter, as well as other pieces of apparatus. These studies are not only related to the practical use of woods, but they have a theoretical bearing as well. In this connection we hope for the devising of several practical meters.

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Name: Dr. C. C. Liu
Status: Prof. of Biology (formerly of Soochow Univ.)
Subject: Investigations of Silertia of Szechwan.
Has recently discovered a rare new species of frog of unusually primitive lines of development. Paper is ready for publication.

Name: Dr. Meuser (with pharmacy staff & student group)
Status: Prof. of Pharmacy & Head of Dept.
Subject: Szechwan native drugs. (Senior theses each year are in this field)

Name: Chemistry Department
Subject: Native Dyes and native Tanning Materials.

Name: Miss Daisy Pen (with Mrs. H. L. Richardson)
Status: Instructor in Biology
Subject: Butterflies of Szechwan, especially feeding habits in the larval stage.

Name: Miss Hsiao Ni-chi
Status: Instructor in Chemistry
Subject: Purification of chemicals

Name: D. S. Dye
Status: Prof. of Physics, Dean
Subject: Loess and its Distribution in Szechwan
The Topographical Adjustments of the Chengtu Region through fifty million years.
Szechwan Earthquakes.
As a special sideline of "Scientific Lighting", he is making a collection of Chinese lattice, which he is relating in an historical series in three volumes to supplement the two volumes of "A Grammar of Chinese Lattice".

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COLLEGE OF ARTS

Name: Prof. Du Feng-fu
Status: Assoc. Prof. of Chinese
Subject: A Comparative Study of Lao-tze and the Book of Changes.
He has also written articles on Chuang-tze and Han Fei-tze
for the Journal of our Chinese Dept.

Name: Prof. Kung Hsiang-hung
Status: Professor of Chinese History
Subject: Critical Study of the New and Old Tang Shu. (To be published
in the Journal of the Chinese Dept.)

Name: Prof. P'ang Shih-chou
Status: Prof. of Chinese & Head of Dept.
Subject: Critical Study of Chin Shu.
Also studying the History of Poetic Literature, and has
collected materials for the Tang Dynasty.

Name: Li P'ei-fu
Status: Prof. of Chinese
Subject: Comparative Study of the Chinese books on Phonology of various
periods, comparing this study with those based on the Westerner's
view of Chinese Phonology.

Name: Prof. S. H. Fong
Status: Prof. of Education & Dean of Studies
Subject: Notes of the "Hwa Yang Kuo Chih" (Record of the Kingdoms
south of Mt. Hwa)

Name: Prof. Li Pao-chun
Status: Prof. of Chinese Cultural Studies Research Institute
Subject: Study of Buddhistic Monuments

Name: Prof. Lo Chung-shu
Status: Professor of Philosophy & Dean of Arts
Subject: Chinese Theories of Human Nature of the Post-Han Periods.

Name: Mr. Lin Min-chuin - Museum Assistant.
Subject: Gleanings from Gazeteers of Szechwan.



RECEIVED
UNIVERSITIES
AUG 12 1940
JOINT OFFICE

WEST CHINA UNION UNIVERSITY
CHENG TU, SZECHWAN

July 9th, 1940.

Ack.
8/13/40
JSP

Mr. Joseph I. Parker,
Associated Boards for Christian Colleges.

Dear Mr. Parker,

In response to your letters of March 5th and June 10th, I am now enclosing two copies of "Annual Statistical Report for the year ending June 30th, 1940," for submission to the Board of Regents. The Financial Statistical Report will follow in the course of a few days when the Bursar's Office is able to prepare the material. I send the general information thus early so that you may have something upon which to work as soon as possible, and also because mails are taking longer to reach the States now.

With kind regards and all good wishes for a summer holiday which will prove restful and enjoyable,

Yours sincerely,

Lincoln Dsang,
President.

LGD/MR.

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INDEXED

September 10, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Dr. Dsang:

There is one matter on which we are having considerable difficulty in New York on which you can help us. Our supply of up-to-date catalogues of the Colleges is completely used up, and we are needing the most recent bulletins and catalogues which you have available. The only catalogues we have for a number of Colleges are very much out of date and we have frequent requests for information which is contained in such catalogues. May we request that you send us a supply (five to ten) of the most recent catalogues available, and also that, as such are published from time to time, that such a supply be sent to us upon publication?

From time to time Chinese students who are completing their work in colleges in America ask us for information about appointments to teaching positions. Our answer is always that such appointments are made by the authorities of the Universities on the field, and that the only thing we can do is to send information concerning them to the Presidents of the Colleges. There will probably be occasion for us to tell you of the availability of certain people of this kind, and such information is forwarded to you not with the idea of requesting you to find places for them, but rather that you may know of the availability of these persons and can consider whether or not you wish to have us follow up their qualifications. This we will be glad to do if you so desire.

At the present time, we know of the availability of Dr. and Mrs. H. T. Chu. Dr. Chu has his B.A. from the University of Wisconsin, his M.A. from the University of Missouri, and his Ph.D. in Political Science from the University of Illinois. Mrs. Chu has her M.A. in History from the University of Illinois, and has been a fellow and assistant in the Northwestern University for the last two years. These people are planning to go this fall to West China, and we have suggested to them that they get in touch with the Presidents of the Colleges in the West China area upon their arrival in that part of the country. This will serve to notify you of their availability if they should apply to you later on.

Another request we have had is from Dr. Paul Ching-szu Chen. He has been in this country about five years studying, and is now ready to return to China, hoping to find a teaching position. Certain information which has come to us indicates that it is important that his qualifications be thoroughly checked before any commitment or appointment is considered or made. In this case, we will conduct such an investigation if you are at all interested in his abilities or availability. He says that he has his M.A. from the Northwestern University, has done graduate work at Garrett Biblical Institute and the University of Chicago, and has his Ph.D. from the University of Iowa in the field of Religious Education.

Sincerely yours,

J. I. Parker
Secretary

JIP:VW

Via S.S. "Pres. Garfield"
from San Francisco, Calif.

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0134

West China Union University,
CHENGTU, Sze., Sept. 27th, 1940.

Dear Mr. Parker,

JUNE

ack.
11/18/40
JRP

Acknowledging your letter of July 17th, we would like to make application for assistance for three of our graduates:

1. Mr. John Kao, has been a graduate student at the M.I.T. since September 1939. All the circumstances in connection with his case are fully known to Dr. Garside and Mr. Evans. Last year we requested our Board of Governors to secure from special scholarship funds of the Board or of the Associated Boards, assistance for Mr. Kao. These negotiations were carried in with Dr. Garside and Mr. Evans. Meanwhile, we have met Mr. Kao's expenses from Sustaining Funds held in New York. We are very loth to use Sustaining Funds for this purpose and hope very much that you will be able to secure support from Fellowship Funds to cover expenses in 1939-40 as well as in 1940-41.
2. Dr. Ruth Dsang. On January 15th, 1940, Mr. Robertson wrote to Dr. Garside requesting assistance for Dr. Ruth Dsang who graduated from this University in June 1937. Dr. Kilborn, Dean of our College of Medicine, had already secured from the Hospital for Sick Children, Toronto, a house staff appointment, and later, when because of ill health it was impossible for Dr. Dsang to proceed to Canada, Dr. Kilborn was assured that the appointment would be reserved for her until September 1941. For travel and other additional expenses in Toronto we estimate that gold \$600 would be required. We hope, therefore, that you will be able to secure this assistance from Fellowship Funds.
3. Mr. Meng Szu-ming. On July 13th Mr. Robertson forwarded to you a letter covering the case of Mr. Meng and enclosed properly filled out forms required by Columbia University together with a transcript of grades. At a recent meeting of the Committee of Studies a resolution was passed requesting me to arrange for a fellowship abroad for Mr. Meng. He is one of our most promising young men and I have no hesitation in recommending him as a suitable candidate for a fellowship. I hope it may be possible to secure assistance for him from Fellowship Funds.

Acknowledging your letters of June 11th and 27th covering the Annual Meeting of the Associated Boards -

We have carefully studied the actions taken at the Annual Meeting and deeply appreciate the careful consideration which was given to our problems. The difficulties which faced the committee on special askings have increased since you wrote and even greater faith will be required in order to go forward with the plans made in June. The decision to leave to the authorities on the field the administration of the amounts from Sustaining Funds is the most practical one under circumstances at present prevailing. The administrators here are probably the only ones who are in a position to decide which demands are the most urgent.

I might call your attention to the fact that the amount for West China, to be used in 1940-41 is \$12,000. Our Board of Governors has in its budget \$9,331.83 to be received from the Sustaining Funds, which leaves \$2,668.17 available for allocation on the field. We very much hope that because of the gain in exchange the Board of Governors will not require such a large amount from the Sustaining Funds and that more may be available for us to allocate here.

We are much interested in the possibility of a visit by Board members to the field. No news has come since your letter and we do not know if later developments have made such a visit unlikely, but you can be assured that all here will give a warm welcome to any representatives of the Board who may visit Chengtu.

0135

West China Union University,
CHENG TU, Sze., Sept. 27th, 1940.

Dear Mr. Parker,

Acknowledging your letter of July 15th, we would like to make application for assistance for three of our graduates: Mr. John Kao, has been a graduate student at the M.I.T. since September 1939. All the circumstances in connection with his case are fully known to Dr. Garalde and Mr. Evans. Last year we requested our Board of Governors to secure from special scholarship funds of the Board or of the Associated Boards, assistance for Mr. Kao. These negotiations were carried in with Dr. Garalde and Mr. Evans. Meanwhile we have met Mr. Kao's expenses from Sustaining Funds held in New York. We are very loth to use Sustaining Funds for this purpose and hope very much that you will be able to secure support from Fellowship Funds to cover expenses in 1939-40 as well as in 1940-41.

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3. Mr. Meng Hsu-ming. On July 13th Mr. Robertson forwarded to you a letter covering the case of Mr. Meng and enclosed properly filled out forms required by Columbia University together with a transcript of grades. At a recent meeting of the Committee of Studies a resolution was passed requesting me to arrange for a fellowship abroad for Mr. Meng. He is of our most promising young men and I have no hesitation in recommending him as a suitable candidate for a fellowship. I hope it may be possible to secure assistance for him from Fellowship Funds.

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We cannot see clearly into the future. Present and future developments may change the whole situation very quickly and completely, but we have a fine registration, and students and teachers alike are enthusiastic in their work.

We hope very much that we may be permitted to carry on without any serious interference.

Thanking you for your personal interest, and with kindest regards,
Yours sincerely,

Lincoln Dsang.

Lincoln Dsang

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Thanking you for your personal interest, and with kindest regards,
Yours sincerely,

Lincoln Dabbs.

Lincoln Dabbs
Lincoln Dabbs

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West China Union University,
CHENGTU, Sze., West China.

16th October, 1940.

Ack. 1/13/41

INDEXED

Dear Friends,

For several months now we have been very much concerned over the rise in the cost of living which has seriously affected our teaching and clerical staff. The situation was, of course, discussed many times by the Finance Committee and General Faculty, and the Executive Committee of the Board of Directors at a meeting held on September 14th, minutes of which have been forwarded to you, passed resolution E.132 asking me to make a special appeal to the Board of Governors for funds to meet the increased cost of living.

We began to feel the increased cost of living before the end of 1939, and were compelled to grant a monthly bonus to our staff, which continued until the end of the academic year. In June the Ranking and Salaries Committee carefully considered the salaries of the entire staff and adjusted all salaries in an effort to help our teachers and staff to meet their increased expenditures. The new salary budget represented an increase of about 30%. These increased salaries came into effect in July.

However, by the beginning of September the situation was even more difficult. Our national currency had depreciated in terms of the necessities of life to an even greater extent than in the previous months. As an evidence of this I might mention that the price of rice had increased by 600%, and fuel, clothing etc. proportionately. Our appeals to the Ministry of Education and the Provincial Bureau of Education resulted in our receiving grants slightly larger than those of a year ago, but somewhat less than we estimated in our budget. However, as Government funds are all distributed for this present year, it is not possible for us to appeal for an increase in these grants. In the Spring of 1941 we may be able to appeal for increased assistance in the coming year on the grounds that the purchasing value of the national currency has decreased. In addition to the annual grant we have received from Government sources grants of \$30,000 to aid in the rebuilding of the Medical-Dental wing lost by fire, and of \$50,000 for building and equipment. Our relations with educational authorities are altogether satisfactory and we shall endeavour to secure their sympathetic consideration of our needs.

In addition to our difficulties in connection with the regular budget I must mention the situation at present confronting the United Hospital. Because the Hospital provides the clinical work necessary for the College of Medicine and Dentistry we regard it as a teaching hospital. The loss by fire of the Women's Hospital meant, of course, a great loss of income. In addition, the very greatly increased cost of medicines and drugs, and the increased cost of living for the staff have added to the difficulties of the Hospital. The result is that we must look forward to a somewhat increased grant to the budget of the United Hospital this present year. The Finance Committee of the Hospital is making a special study of the financial administration and is also making an appeal to all sources from which grants might be secured. We have every reason to believe that we shall be successful in securing additional income, but at the same time, because of the necessity of using hospital facilities in connection with our Medical-Dental College, we feel that we should be prepared to help if the Hospital has financial difficulties.

A few days ago I called a very largely attended staff meeting and explained carefully the financial difficulties of the University under the present circumstances. I can assure you that the staff appreciates these difficulties and that they desire to cooperate to the greatest possible extent. The amount of the monthly bonus which it has been necessary to provide for the staff has been arrived at after consultation between the several institutions here, and will only partially meet the needs of our staff.

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I am, therefore, making this special appeal to the Board of Governors, and if they deem it necessary to the Associated Boards, that additional funds be provided which will enable us to meet these unforeseen expenditures for salaries, bonuses, and hospital maintenance, which are made necessary because of developments altogether out of our control. We estimate that these unforeseen expenditures will amount to at least NC\$100,000.

Our registration is higher than that of any previous year, and if we are so fortunate as to escape bombing there is every reason to expect one of the best years in our history. We believe that in the Providence of God we are being permitted to serve in a very special way during these fateful years, and we present this appeal for your special consideration. We are very grateful for the answers which you have made to our previous appeals for increased financial support and we believe that this present appeal will receive a sympathetic response.

NOV 16 1940
Yours sincerely,

Lincoln Dsang

Lincoln Dsang, President.

LGD/MR.

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I am, therefore, making this special appeal to the Board of Governors, and if they deem it necessary to the Associated Boards, that additional funds be provided which will enable us to meet these unforeseen expenditures for salaries, bonuses, and hospital maintenance, which are made necessary because of developments altogether out of our control. We estimate that these unforeseen expenditures will amount to at least \$100,000.

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Yours sincerely,

NOV 16 1940

OFFICE OF THE

Lincoln Bank, President.

TO: MR.

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INDEXED

New York, N. Y.
October 19, 1940

President Lincoln Dsang
Mr. H. D. Robertson

Dear Dr. Dsang and Mr. Robertson:

This is addressed to you jointly, but both copies are being sent in one envelope to save postage. Will Dr. Dsang please pass along one copy to Mr. Robertson? One copy will follow by regular mail, as an added safeguard if the copies going across by air should be lost.

Attached to each of your copies is a set of the minutes of the meeting of the Governors' Executive Committee held in Toronto on October 16th. This letter is to comment on the actions taken in that meeting.

Adjustment in Duties of Secretary. Dr. Anderson's doctor has been warning him to take things a bit easier for awhile at least. So he has found it necessary to ask the Board that he be relieved of active secretarial duties. The Executive Committee was unwilling to think of losing the able leadership he has given as Secretary for so many years, but recognized that we must not ask him to carry at this time the burden of detailed duties which he has ^{been} performing so excellently. So the Committee asked that for the present I carry on the work of writing up the minutes, arranging for meetings, and corresponding with regard to matters growing out of minutes. Likewise, from the field end you should direct to me the communications which have heretofore been going to Dr. Anderson on matters to be presented to the Governors and the Executive Committee, so as to relieve him of the burden of having to acknowledge such communications and to prepare them for submission to the Board.

Titles of University Property. You will note the discussion and action which took place under this heading. In this letter I will not go into the details of the problems involved, though after consultation with Dr. Beech I may write you on this point at somewhat greater length.

Dates and Places of Next Meetings. The present plans would call for a meeting of the Executive Committee early in May, 1941, and of the full Board in late September or in October, 1941. On that schedule, the Executive Committee would deal with the 1941-42 budget. Please note this tentative schedule, and be sure to get us necessary information and material in adequate time for consideration about the dates indicated. If there are any changes, we will keep you informed.

Building Policy. The Committee gave a substantial amount of time to the consideration of the various problems under this head, and the actions taken are quite important. Will you please see to it that all those in any way related to the University who are concerned with the actions taken under this heading are duly informed, and that the procedure suggested is observed insofar as it applies to the field? Actions E-1487, E-1488, and E-1489 are probably clear in themselves, but I will add a few comments:-

(1) General Policy. We believe that the procedure outlined in E-1487 is in the main the same as is now being followed, though at some points it seeks to clarify matters, and you may find that at some points it modifies existing procedure.

0 142

Oct. 19, 1940

(ii) Clinical Hospital. Action E-1488 should be clear, and we hope that it is in line with what appeals to the field as wise procedure. It proposes that wherever construction of hospital units has already been carried above the foundation, such construction be carried forward to completion; and that further construction, together with the problems of equipment, be made the subject of careful study by the Building Committee and Dr. Brown upon his return. He is due to sail within a few weeks now.

(iii) Hospital Lobby. As soon as Dr. Beech has cleared this with the architects, we will correspond with you further.

Appointment of Bursar. For a number of months we have been making a serious search for a suitable Bursar for the University, but so far do not have any outstanding nominee to recommend. A special committee was appointed to speed up and intensify this search. Note that by Action E-1490 (2), the field is authorized to draw up to \$250, Chinese currency, per month, as may be required to give adequate temporary assistance to the work in the Bursar's office. The Committee deeply appreciates Miss Priest's help in connection with West China accounts, and is grateful for the special assistance being given by other members of the West China staff. But to the extent that additional personnel should be employed to care for the details of the work, the Governors will be glad to meet the extra expense involved. Please let us know how much will be called for. Action E-1490 and this letter constitute authority for you to draw on us for the amounts required, but we should know before the drafts begin to arrive how much will be requisitioned.

Possible Visit of Chinese Singers. This suggestion by Dr. Agnew met with a cordial response throughout the Committee, provided the requisite practical procedure can be worked out satisfactorily. On that point, further study will be necessary.

Use of Income and Surplus, Coles Fund. You will note the three sub-divisions of E-1492. By the action and this letter the field is hereby authorized to draw the NC \$2,345.32 which you requested. Let us know approximately when we may expect such a draft. The field is also asked to submit a list of other needs as indicated in E-1492 (2); and upon receipt of such a list the Finance Committee is authorized to make further appropriations up to the limit of the reserve fund which would remain after the payment authorized in (1) has been made - which will leave approximately U.S. \$5,000. In future the Governors' budget appropriations will include about U.S. \$2,500 per year of Coles Estate Income, and this will be placed under Section B of the budget "Special Funds" instead of being made a part of the general appropriation.

In this connection, please give serious attention to the matter of adequate insurance of University buildings, in U. S. currency, using some part of the Coles Estate income to meet the premiums. We would be grateful if you would let us know how the matter of insurance stands now, and what steps are taken in line with E-1493.

Report of Finance Committee. All the items under this head relate to financial matters of the Board of Governors except for one item, E-1497. The Committee was happy to authorize such additional salary adjustment for Miss Robertson as the two of you find to be equitable in view of all the circumstances. Please let us know what adjustment you decide upon, and the process by which you wish the requisite funds to be made available.

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Oct. 19, 1940

Appointment of Librarian. Here, too, the Committee was regretful that nothing more concrete could be announced. We understand that Dr. Beech is energetically at work on this problem, and we are hoping we can soon find the right person.

Memorandum from Harvard-Yenching Institute. We understand that Dr. Elisseff mailed to Dr. Dsang direct one or more copies of the memorandum here referred to. All of the Committee were most favorably impressed by this memorandum, and delighted to have this clear and sympathetic statement of the Institute's plans, policies, and program. We hope that the field also is finding it useful and informative.

Reports of Theological and Medical Colleges. Both of these reports were received with warm interest and genuine friendship. We are sorry that the Medical College's report arrived just a few days too late for the Governors to have it at their Annual Meeting in May. It is a most excellent report.

Actions Referred by Associated Boards. The actions quoted on pages 9 and 10 go to the heart of all that we are doing and planning. The Executive Committee commends these actions to you with the earnest hope that you will study them thoroughly, will take any necessary further steps to make the things proposed in these actions fully effective, and will keep the Governors informed of what you are doing and of the places at which the Governors might be able to help.

There are various other items in the ~~minutes~~ minutes which do not ~~and~~ seem to call for any special comment. We hope that the minutes are clear to you, and that all the actions taken meet with your approval.

We are mailing you five copies of these minutes, on mimeographed paper, by regular mail. We trust that they will all reach you in due time. Because of prohibitive postal rates - particularly if one uses air-mail in China, we are trying to cut down the bulk of our correspondence to all of you.

Cordially yours,

Copy to
Dr. Anderson

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October 23, 1940

President Lincoln Dsang
Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Friends:

Enclosed find copy of the Treasurer's Report of the Board of Governors of West China Union University. This was presented to the Executive Committee held in Toronto on the 16th and accepted.

ENDOWMENT SECTION. It will be seen that the increase in Endowment was largely due to the Income Stabilization Fund. For West China there was considerable activity in the transfer of securities, but undoubtedly this year will show even greater activity. Market value of securities was \$232,873.31 as against \$265,565.15, but a larger amount of cash was held on hand this year which has since been invested. The actual shrinkage between the two years value was less than \$6,000.00.

PLANT SECTION. The report covers activities in this section without requiring further comment from us.

CURRENT GENERAL. Income in Current General was relatively much better than the previous year due, of course, to the additional appropriation of Harvard-Yenching Funds. The decrease in receipts from the Associated Boards was due to the lower allotment of West China Union University. Including the total amount, West China received from the campaign more than 100% of the askings were secured.

CURRENT SPECIAL. Under the Harvard-Yenching caption the Harvard-Yenching Institute shows an increase of about \$3,500 during the year. You will note that after the close of the year also that \$6,269.20 was transferred to principal, thereby further increasing the fund.

Permanent Reserve Fund. Due to the action of the Executive Committee and following recommendations this account absorbed the surplus, bringing the total to \$5,767.13.

Income J. A. Coles Estate. You have already been written to regarding this situation and no further comment is necessary.

With everything considered West China had a very fine year.

In addition to the items referred to the \$5,000 from the Forster Estate was announced and US\$30,000 was received for the Woman's Dormitory, for which we are all truly grateful. There is hope that there will be additional capital gifts received this year aside from the askings from the Associated Boards.

Very truly yours,

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INDEXED

October 24, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Dr. Dsang:

Enclosed herewith are the minutes of the meeting of the Executive Committee of the Associated Boards held on October 4. You will find in these minutes a number of items which will be of interest to you.

I particularly wish to call your attention to items included under the report of the special committee to make recommendations on the report of the Committee on Christian Character, Staff and Curriculum. This section of the minutes begins on Page 3. Included under each action is the quotation from the report of the Committee on Christian Character, Staff and Curriculum to which it refers. A number of these call for study and action on the field. These in particular appear under action E-1125. You will note that the action calls for referring the recommendations to the Colleges on the field through their Boards of Trustees. This will be done as the Boards of Trustees hold meetings here in America. However, as some of these Boards will probably not meet for some time, we feel that you should be notified of this action and be prepared to go ahead with such considerations as are necessary even though the matter has not yet reached you from your own trustee board.

In this action E-1125 there are several different matters covered. You will note that the first paragraph refers to a study of budgets in relation to departments of religion. Section (b) refers to items on which there will be need of cooperation between the field and the Boards in America. We will be glad to have your suggestions as to practical methods of carrying out these suggestions. Section (c) has to do with the character of the student bodies and this section is sent on to you for your careful consideration.

Vote E-1126 refers to a study which should be made through the Council of Higher Education in China. This request has been sent on to Dr. Cressy, with indication that it would also be sent to the Presidents of the Colleges, and that study should be initiated by the Council of Higher Education.

In vote E-1127 the Secretaries have been asked to correspond with you, particularly in reference to Section (b) regarding the supplementing of departmental budgets. We wish to get full information from you as to what will be involved in supplementing your regular budget in order to carry out a more effective piece of work in the department of religion.

In connection with the items mentioned above, we would like to again call to your attention the fact that our committees in America, both of the Associated Boards and of the trustee boards, have been very much concerned regarding this question of the departments of religion and the carrying out of

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October 24, 1940

the Christian purpose of the Universities. We, as Secretaries, are constantly being urged by the members of the Boards to emphasize their very vital interest in this matter and to make sure that very real consideration is given to this problem on the field. We, therefore, will very much appreciate not only your careful consideration, but also all information that you can send us as to what is being done on this question.

Other items in the minutes do not require special explanation, although I am sure you will find several of them of real interest.

With kindest personal regards, I am

Sincerely yours,

Secretary

P.S. The Executive Committee of the West China Board of Governors has met recently and has had before it these items from the Executive Committee of the Associated Boards. Mr. Garside, who acted as Secretary at this meeting, will be forwarding to you the West China Executive minutes which contain in them reference to these particular items.

JIP:VW
Enc.

Copy to: Mr. H. D. Robertson

Via S.S. "Pres. Cleveland"
from San Francisco, California

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November 18, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Dr. Dsang:

I wish to acknowledge your letter of September 27, in which you take up the question of scholarship applications for Mr. John Kao, Dr. Ruth Dsang, and Mr. Meng Szu-ming.

Our Committee on Scholarships will be meeting shortly and we hope that we can give favorable consideration to some of these applications. Our difficulty is in not having sufficient funds to meet nearly all the requests that come in and we, therefore, cannot give all our consideration to applicants from one school.

We will do the best we can in making these arrangements, and it is our hope that we will be able to help these people to at least some extent.

Sincerely yours,

Secretary

JIP:VW

Via S.S. "Pres. Coolidge"
from San Francisco, Calif.

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VIA CHINA CLIPPER

West China Union University
150 Fifth Avenue
New York City

December 5, 1940

INDEXED

President Lincoln Dsang
West China Union University
Chengtou, Szechuan, China

Dear Dr. Dsang:

I have read over the letter going to you over the signature of Mr. Parker. I do not have anything definite to add, except to add a note to assure you and your associates, with special mention of Mr. Fong and Mrs. Lindsay and the other officers of the Library.

Letters from Chengtu that have followed me here, as well as the memories and impressions I carried away convince me that we cannot go through the critical epoch that is upon us, and may soon be far more critical, without experienced leadership in our Library. To meet the situation, as I see it in Chengtu, and bear up and lead in future contingencies, Mr. Augustine Li, by experience, character and apparent ability to view situations in a broad dispassioned manner seems better qualified than anyone I have met. I think we should secure him if at all possible.

Of course I will continue to interview people who may know him. I will also endeavor to have Mr. Tseng Te-kun, Mr. Raymond Yoh, who I hope may return to Szechuan soon, and any other W.C.U.U. people meet him before the contract is closed. Dr. and Mrs. Agnew are now in New York attending the American Dental Association meeting. Great pleasure to see them, also the Mullett family in Toronto. Let me know how I can best and most effectively be of service to you.

Please thank Mr. Robertson for his letter of October 25th, and greet the University family - staff, students, and friends - for me, saying that I rejoice in the U.S.\$100,000,000 from U.S.A. and believe more is going to China to help toward China's just victory.

Cordially yours,

Joseph Beech

JB:VW

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VIA CHINA CLIPPER

West China Union University
150 Fifth Avenue
New York City

INDEXED

December 5, 1940

President Lincoln Dsang
West China Union University
Chengtou, Szechuan, China

Dear Dr. Dsang:

For some time we have been trying, through Dr. Beech, to find a good prospect for the position of librarian of West China Union University. Within the last few days I have had an opportunity to have a thorough talk with Dr. Beech, and to also meet a Chinese gentleman who is a prospective candidate for this position. Dr. Beech went into the matter quite thoroughly with him, and is ready to recommend him to you. I am accordingly enclosing a brief summary of his record over the signature of Mr. Augustine Fong-fu Li.

Dr. Beech reports that he believes Mr. Li to be a better prospect than Mr. Fong with whom he was previously in contact, and concerning whom he had talked to you when he was in Chengtu. Mr. Li's training seems to be of high order, and I am depending upon Dr. Beech's judgment as to his ability to fit into the situation. This is because Dr. Beech has not only had opportunity to talk with Mr. Li, but also knows the conditions existing in Chengtu.

Mr. Li is still on the tentative list of the National Library of Peiping, so that a clearance with them will be necessary by Mr. Li before final arrangements can be made for him to accept the position at Chengtu. However, he believes that this can be done without any difficulty.

Mr. Li's family consists of wife and four children who are now living near Hankow in occupied territory, and eventually the question of moving the family to Chengtu will have to be dealt with.

If you wish us to proceed with a definite offer to Mr. Li, it seems that the following items need to be agreed to, so that we may have a clear understanding with Mr. Li. The following points are those which I have talked over with Dr. Beech, and are put here in the way in which he has suggested them to me. They are being put in an outline form so that if you feel that this is a proper arrangement, you can simply cable us a "Yes" or "No" answer, and we will know whether to approach Mr. Li on the basis of the outline given hereunder.

1. Salary and travel to China to be charged to the Harvard-Yenching account, or to be provided through your current budget.
2. The position to be Director of the Library, with special responsibility for the Chinese Division. (Note - These were the terms which Dr. Beech had talked over with Mr. Li.)
3. Salary Rating. Dr. Beech felt that Mr. Li's experience should qualify him to be in the class of a full professor, and that his salary in Chinese currency should be rated accordingly. Because of the difficulty of exchange, Dr. Beech did not suggest to Mr. Li any figure at this point.

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December 5, 1940

4. Arrangements to be made for bringing his family to Chengtu when transportation conditions permit.
5. Any cable you send us saying "Approach Li" might also include the figure he could expect as salary. This would enable us to take the matter up quite definitely with him.

It has not been easy to find suitable prospects for this position of librarian, and it has taken Dr. Beech considerable work and interviewing in various places to get this far on the matter.

Another appointment on which we are having considerable difficulty in finding proper prospects is that of the bursar. In addition to care in finding the person of proper abilities and attitude, the situation is further complicated by the difficulties of securing passports, particularly for new appointees. There are one or two men whom we are considering, but even if they are available, we are still faced with the problem of how to secure permission for the one appointed to get to the field. We will continue to work on this problem, and hope that some solution can be reached before very long in the future.

Sincerely yours,

Assistant Secretary

JIP:VW
Enc. 2

P.S. Also enclosed is a copy of a letter of recommendation from Mr. Senn, Acting Director of the National Library of Peiping, regarding Mr. Li.



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NATIONAL LIBRARY OF PEIPING

Peiping, China

COPY

May 26, 1934.

To
Whom It May Concern

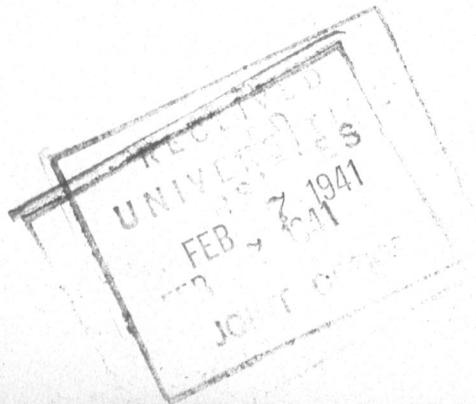
This is to certify that Mr. Augustine Fong-fu Li, who graduated from Central China University (formerly Boone University), Wuchang, in 1927 with the degree of Bachelor of Arts, Cum laude, and a diploma in Library Science Course and who has been in the service of the National Library of Peiping since October, 1927, is now holding the position of Chief of the Order Department of the National Library of Peiping and is going to the United States for further study of Modern Library Science in Theory and in Practice with special reference to the organization and administration of public libraries in the United States. The National Library of Peiping will guarantee the payment of Mr. Li's travelling expenses to destination and return and such expenses as will maintain a decent and comfortable living during his stay abroad.

Mr. Li has proved himself a very able and conscientious officer of the Library staff and I take pleasure to commend him most highly as to his character and ability.

Any courtesy extended to Mr. Li will be deeply appreciated by the National Library of Peiping.

(Signed) Clarence L. Senn

Acting Director.



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AUGUSTINE FONG-FU LI: Episcopalian; native of Hwangpei, Hupeh, China; B. A. cum laude, Boone University, Wuchang, 1923-27; Diploma, Boone Library School, Wuchang, 1924-27; Assistant Secretary, National Library of Peiping, Peiping, 1927-29; Secretary, 1929-32; Chief, Order Department, 1932-34; M. S., School of Library Service, Columbia University, New York, 1934-35, major in college and public library administration; Graduate studies, Graduate Library School, University of Chicago, Chicago, 1935-36; Cataloger, Division of Orientalia, Library of Congress, Washington, D. C., 1936-38; In charge of an experiment in cataloging Chinese books, Columbia University Library, New York, 1938-40.

November 28th, 1940

Submitted by:

(Signed) Augustine Fong-fu Li

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December 7, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Dr. Dsang:

On November 27 a meeting was held of the Executive Committee of the North American Section of the Cheeloo University Board of Governors. At this meeting attention was given to the report of President Liu, in which was included an expression of gratitude for the very splendid cooperation which West China Union University has given to Cheeloo. The Executive Committee of the Board of Governors has asked me to write to you and express for them the very great appreciation that they feel for the services rendered by you and your colleagues to Cheeloo University. All the members of the Cheeloo Board here in America share in this feeling of very deep gratitude to you.

Sincerely yours,

Assistant Secretary

JIP:VW

Via S.S. "Pres. Hayes"
from San Francisco, Calif.

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December 14, 1940

President Lincoln Dsang
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Dr. Dsang:

As suggested in a recent letter, a calendar of reports has been prepared for use in connection with getting these reports to our New York office at the time when they need to be used. In sending out this calendar, we hope that it will prove helpful as a permanent schedule for such reports. The dates are the dates on which the reports should be mailed from China in order to reach us by the proper time. Here in New York we will have a calendar which will indicate when we need to send a reminder to you of each report, and this will be done so as to call attention to the calendar.

This may at first thought sound as though we are perhaps overdoing the reminding about the reports, but we have discovered that it is best to do the reminding before the reports are needed, rather than to depend upon cable requests as we have so frequently done in the past.

We know we can count on you for full cooperation in the handling of these reports, and any failure heretofore has been because of our neglect in not keeping the matter before you. This neglect on our part is the item which we are trying to avoid.

Sincerely yours,

Secretary

JIP:VW

Copy to: Mr. H. D. Robertson

Via S.S. "Pres. Taft"
from San Francisco, Calif.

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CALENDAR OF REPORTS
from
WEST CHINA UNION UNIVERSITY

<u>Report</u>	<u>Date to be Mailed from China</u>
1. <u>Statistics for Annual Report</u>	July 15
2. <u>Annual Financial and Foundation Reports:-</u>	
(a) Report to the Board of Regents of the University of the State of New York	July 15
(b) Field Treasurer's Report	August 1
(c) Harvard-Yenching Institute Report	August 1
(d) Report on Rockefeller Foundation Grant	August 1
3. <u>Scholarship Applications for the Following Year</u>	September 1
4. <u>Report by Cable on Opening Enrollment</u>	September 15
5. <u>Proposed Budget for the Coming Year</u>	February 15
6. <u>Report for Annual Meeting of Board in America</u>	March 1
7. <u>List of Staff Members to be on Furlough in America:-</u>	
(a) Preliminary	April 15
(b) Final Changes	July 1

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Mr. Parker - please return to Miss Brown

150 Fifth Avenue
New York, New York
December 31, 1940

President Lincoln Dsang
Mr. H. D. Robertson

Dear Dr. Dsang and Mr. Robertson,

When, on October 19, I wrote you regarding the minutes of the October 16 meeting of the Executive Committee, I thought that I would be able to write you again within a few days giving definite word as to the matter of the enlargement of the hospital lobby dealt with in Action E-1489. But a clear cut decision on the matter has been delayed all this time by the difficulty of securing from the architects a statement which was found to be acceptable to all members of the special committee appointed under Action E-1489. These questions now seem to have been satisfactorily settled, and the members of the Committee are agreed that the recommendation of the architect is definitively in favor of the enlargement of the entrance lobby of the hospital as approved by the Building Committee last spring. This proposed enlargement was described in Mr. Small's report to the West China Governors under date of March 31, 1940. In giving its approval to this proposed enlargement, the Committee stresses the importance of carrying out all of the safeguards recommended by the architect.

I enclose for your information the following materials:

Copy of the architect's letter to Dr. Beech under date of September 30, 1940

Copy of my letter to the architects under date of November 25, pointing out that one member of the Committee was not satisfied that the architect's statement was sufficiently definitive.

Architect's letter of December 6, giving a fuller statement of the safeguards which they would recommend in order to carry out the plans for the enlargement of the entrance lobby.

On the basis of these communications, the special committee appointed under E-1489 now authorizes the Building Committee to go forward, in its discretion, with the proposed enlargement of the entrance lobby, with the understanding that all safeguards recommended by the architect are carried out.

We would be grateful if you would keep us informed of exactly what is done with regard to this matter, so that we may make a report in due course to the Board of Governors.

Very sincerely yours,

Via China Clipper
Copy via S.S. President Taylor

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